



Commonwealth of the Northern Mariana Islands  
Department of Community and Cultural Affairs  
Office of the Secretary



CHILD CARE LICENSING PROGRAM

Caller Box 10007

Saipan, Mariana Islands 96950

Tel: (670) 664-2572

June 11, 2022

RAS Consulting  
& Training  
Saipan, MP 96950

**Reference: RFP22-DCCA/CCLP-42200101**

*The following is a verbatim email communication in compliance with the above RFP relative to the mandatory pre-proposal conference scheduled on June 13, 2022 at 10:00 a.m. It was held at Child Care Licensing Program Office Building 1343 Ascension Court, Capitol Hill, Saipan, CNMI.*

Dear Mr. Gordon B. Salas:

This is to inform you that RAS Consulting & Training will be attending the mandatory pre-proposal conference at the CCLP Office on Monday, June 13, 2022 at 10:00 a.m. Attending the meeting conference on behalf of RAS is Dr. Rita A. Sablan, primary consultant and owner of RAS Consulting & Training. My consultant team, Dr. Elizabeth D. Rechebei will also be attending the event via virtual conferencing. Please send a virtual link to her so that she will be able to attend. Her email address is [edrprojects@gmail.com](mailto:edrprojects@gmail.com). She is also copied on this email.

In addition, I am submitting the following questions relative to the CCLP proposal to clarify some of the information identified under the Scope of Work - General.

Questions:

1. What other policies, regulations, or law does CCLP adhere to other than what is listed in the narrative of the RFP?
2. How many licensed centers are there in Tinian, Rota, and Saipan?
3. Is there a current health and safety monitoring tool and checklist that is implemented? Is it established under a certain policy, regulation, or law?
4. Who will make the final decision on best practices as it relates to the updated administrative code, CCLP, Health and Safety Monitoring Tools, and the CCDF Health and Safety policies?
5. We understand that you are the current Program Supervisor of CCLP that will be participating in the process of updating the Administrative Code? Can you advise us who in the CCDF section will participate in the process of updating the Administrative Code?

Thank you for your attention and we look forward to attending the mandatory pre-proposal conference.

Respectfully,

Rita A. Sablan, Ed.D.

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Good Evening Mrs. Sablan:

I intended to answer all your inquiries yesterday but I was on Tinian for official business. Nonetheless, please see my response below.

Questions:

1. What other policies, regulations, or law does CCLP adhere to other than what is listed in the narrative of the RFP? The Department of Community and Cultural Affairs Child Care Licensing Programs' authority is derived from Public Law 4-67, as amended by Public Law 4-69 and codified under Title 3 of the Commonwealth Code, Division 1, Chapter 4, Subsections 1401 et al. Chapter 4 is also known and commonly cited as the Child Care Standards Act of 1985. This Act directed the promulgation of the current Child Care Licensing Program Administrative Code.
2. How many licensed centers are there in Tinian, Rota, and Saipan? There are a total 25 licensed centers in the CNMI. One on Tinian and none on Luta.
3. Is there a current health and safety monitoring tool and checklist that is implemented? Is it established under a certain policy, regulation, or law? Yes, we have updated our monitoring tool which went into pilot for three months. The pilot ends this month.
4. Who will make the final decision on best practices as it relates to the updated administrative code, CCLP, Health and Safety Monitoring Tools, and the CCDF Health and Safety policies? There will be other partnering agencies that will be involved in the review process but ultimately, the Child Care Licensing Program will make the final determination.
5. We understand that you are the current Program Supervisor of CCLP that will be participating in the process of updating the Administrative Code? Can you advise us who in the CCDF section will participate in the process of updating the Administrative Code? As far as alignment goes, the CCDF Director, Ms. Maribel Loste will be the main person participating relative to CCDF regulations.

Saina Ma'ase,

-Gord

Saina Ma'ase,

 6/15/2022

Gordon B. Salas  
Child Care Licensing Program Supervisor

cc: Joseph P. Deleon Guerrero, DCCA Secretary

Maribel S.D. Loste, CCDF Director