

**FY 2018 CONSOLIDATED BLOCK GRANT
SOCIAL SERVICES BLOCK GRANT
PRE-EXPENDITURE REPORT**



DEPARTMENT OF COMMUNITY & CULTURAL AFFAIRS

**ROBERT H. HUNTER
SECRETARY**

October 01, 2017 through September 30, 2018

**RALPH DLG TORRES
GOVERNOR**

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- B. U.S. 2010 Census Summary Report Table #6-5, Work Status by Income.
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- D. 2017 Federal Poverty Guideline, HHS.
- E. FYs 2015-2017 Compilation on Children & Adults Served.

II. Letter of Transmittal



Ralph DLG. Torres
Governor

Victor B. Hocog
Lieutenant Governor

August 25, 2017

Ms. Theresa Taylor
Program Specialist, Social Services Block Grant
U.S. Department of Health and Human Services
Administration for Children and Families
Office of Community Services
370 L'Enfant Promenade, S.W.
Washington, D.C. 20447

Dear Ms. Taylor:

Hafa Adai and Faischo! Greetings from the Northern Mariana Islands.

The Commonwealth hereby submits the Consolidated Block Grant (CBG) Proposal, the F-Y 2018 State Plan and Pre-Expenditure Report for the CNMI Division of Youth Services (DYS), Department of Community & Cultural Affairs (DCCA). This proposal summarizes DCCA-DYS' continuous efforts in strengthening families by promoting public education, prevention, intervention and developmental programs for the children, youth, and families of the Commonwealth of the Northern Mariana Islands. This is with the premise of the division's vision: *All families in the CNMI will be self-sufficient and self-reliant economically, socially and culturally independent.*

We are grateful to the Administration for Children and Families/Office of Community Services for giving DCCA-DYS the opportunity to implement the designated programs in our CBG so that we would be able to continue giving services to the young citizens and the disadvantaged families of the Commonwealth.

Should additional information be required regarding this submission, please contact Mr. Robert H. Hunter, Secretary of the Department of Community & Cultural Affairs at telephone numbers (670) 664-2587 or (670) 664-2588, fax number (670) 664-2571 or via email at roberthhunter@gmail.com. Mr. Hunter is also the authorized person to receive the Consolidated Block Grant (CBG) for FY 2018.

Si Yu'us ma'ase for your continued support and assistance to our Commonwealth and we look forward for your favorable response to this submission.

Sincerely,


Ralph DLG. Torres
Governor

Enclosures

III. PUBLIC INSPECTION REQUIREMENT

A. Public Hearing

1. Saipan – Location, Tanapag Youth Center, 03 August, 5:30-6:30 pm.
2. Tinian – Location, Tinian Youth Center, 10 August, 5:30-6:30 pm.
3. Rota – Location, Sinapalo Youth Center, 17 August, 5:30-6:30 pm.

B. Public Inspection of SSBG Pre-Expenditure Report

1. The hard copies of the SSBG Pre-Expenditure Report and Intended Use Plan may be picked- up at the DYS office located at the JoeTen Enterprise Building next to Bank of Guam in Chalan Piao. It can be viewed and downloaded from the following websites:

- ✓ <http://www.dys.gov.mp>.
- ✓ <http://www.dcca.com> and
- ✓ <http://www.gov.mp>. Mr. LJ Castro is the contact person and his information is as follows:

Mr. Luis John DLG Castro
Governor's Press Secretary
spnmunicipalcouncil@gmail.com
Tel. # (670) 237-2216

C. Legislative Joint Hearing

1. The joint legislative hearing was held on 27 July, 2017 at the House Chambers 9:30 a.m.

IV. THE NARRATIVE PRE-EXPENDITURE REPORT

A. Administrative Operations

1. State Administrative Agency

The Division of Youth Services (DYS) under the auspices of the Department of Community and Cultural Affairs (DCCA) is the mandated state agency to provide social service programs for children, youth, and families throughout the Commonwealth of the Northern Mariana Islands (CNMI). The proposal is submitted pursuant to 45 CFR 97; under the authority of the Social Services Block Grant – Title XX, as amended and codified at 42 U.S.C. § 1397 et seq. The implementing regulations for SSBG are authorized by Omnibus Budget Reconciliation Act of 1981 and are published at 45 CFR Part 96. Requirements specific to SSBG are found in 45 CFR § 96.70 through § 96.74. The following U.S. Department of Health and Human Services (HHS) grant awards are hereby submitted for consolidation:

<u>GRANT TITLES</u>	<u>GRANT AMOUNT</u>
CHILD ABUSE & NEGLECT	\$ 50,000
CHILD WELFARE SERVICES	\$ 150,304
CHILDREN’S JUSTICE	\$ 53,103
COMMUNITY SERVICES BLOCK GRANT	\$ 575,668
PROMOTING SAFE & STABLE FAMILIES	\$ 158,826
PROMOTING SAFE & STABLE FAMILIES -CASEWORKER	\$ 5,665
COMM-BASED FAMILY RESOURCE	\$ 200,000
FAMILY VIOLENCE PREVENTION	\$ 127,215
SOCIAL SERVICES BLOCK GRANT – Title XX	\$ 54,635
COMMUNITY YOUTH ACTIVITY	\$ 20,000
ASSISTANCE IN TRANSITION FROM HOMELESSNESS	\$ 50,000
EMERGENCY COMMUNITY SERVICES- HOMELESS	\$ 172,500
<u>TOTAL GRANT APPLICATION AMOUNT</u>	<u>\$ 1,617,916</u>

Pursuant to 45 CFR 97.13(b), this application specifies the following HHS programs under whose authority the funds are to be expended:

TITLE XX, SOCIAL SERVICES BLOCK GRANT \$ 1,617,916

a. DYS Mission & Responsibilities

The Division of Youth Services (DYS) has the responsibility to provide community- and evidence-based programs and services: to assist the youth population in coping with adversities in their lives, when left unaddressed will result with lifelong negative repercussions which includes their health; to assist near low-income and poverty-stricken families overcome governmental subsistence through education, training, and job placement and be “employment ready” (provided by the sub-grantee, Community Action Agency namely CNMI Women’s Association); to refer clients and families to other partnering social services agencies to avail other necessary care; and collaborate and advocate on all the levels of governmental bodies to initiate more resilient social services and other supportive policies and procedures.

The agency’s mission is “*Strengthening families by promoting the well-being of children, youth, and the communities*”. The focus is on educational, intervention, and preventative programs and services that provide children, youth, and families the opportunities to interact, to learn life skills, and to develop the ability to cope with challenges. Additional programs attempt to reduce and when possible eradicate child abuse & neglect, juvenile delinquency, youth violence, and other related social problems plaguing families. The community outreach and display activities educate the communities of the DYS’ functions. *DYS envisions that the families are self-sufficient and self-reliant economically, socially and culturally independent.* The vision illustrates the distinguishing and unique attributes of the services and programs which provides expediency to the children, youth, and families: the multi-functionality and the diversity of the personnel allow the continuity of services which support the complexities and multi-faceted social problems.

b. DYS GOALS & OBJECTIVES

2018 Action Plan

Goal #1: To Increase Organizational Capacity.			
ACTIVITY	OBJECTIVES	PERSON RESPONSIBLE	SUCCESS INDICATOR
1) Revise SOP with the Children’s Bureau (Center for States) Child Welfare Collaborative Capacity Building.	To restructure SOP for program efficiency with continued guidance from the Attorney General’s Office	<ul style="list-style-type: none"> • Unit/Program Managers • DYS Administrator • DCCA Secretary • DCCA Attorney 	<ul style="list-style-type: none"> • Established SOP
2) Establish & Recruit 8 Full Time Employees (FTEs; 4 JPU & 4 ES) and an *intervention specialist for DYS Units/Programs. *CJPA funding	To effectively address mental health service needs for clients	<ul style="list-style-type: none"> • DYS Administrator 	<ul style="list-style-type: none"> • Client counseling needs are met

3) Process Annual and merit increment of personnel salaries and wages. -Pursuant to the approved CNMI statutes affecting salary adjustments.	To provide for annual salary increase based on employee performance rating	<ul style="list-style-type: none"> • DYS Administrator • Rota & Tinian Resident Directors 	<ul style="list-style-type: none"> • Within Grade Increase (WGI) & Merit Increase granted
4) Increase pool of certified Trainers and Facilitators for service delivery.	To provide for more access to parent and youth programs and services	<ul style="list-style-type: none"> • Unit/Program Managers • DYS Administrator • Rota & Tinian Resident Directors 	<ul style="list-style-type: none"> • 20% increase in number of parents and youth served
5) Recruit and train volunteers to assist with program and service needs; including interns from the college	To increase number of trained volunteers to assist with program and service delivery	<ul style="list-style-type: none"> • Community Service Program Manager • Community Action Agency Program Manager 	<ul style="list-style-type: none"> • Pool of 30 trained volunteers established
7) Procure operational and office supplies; including purchase of 3 new vehicles; and the Video Teleconferencing System	To equip each unit/program with operational needs to meet service delivery	<ul style="list-style-type: none"> • Unit/Program Managers • Admin Staff • DYS Administrator 	<ul style="list-style-type: none"> • Operational needs met • Programs and services delivered
8) Incorporate updated internal control measures using DCCA's Internal Control SOP	To increase accountability measures for the division	<ul style="list-style-type: none"> • Unit/Program Managers • Admin Staff • DYS Administrator 	<ul style="list-style-type: none"> • Accountability procedures in place
9) Continued Systematic technical assistance with the Children's Bureau Child Welfare Capacity Building (Center for States)	To track client services for case management and continuum of services	<ul style="list-style-type: none"> • Unit/Program Managers • Grant Writer • DYS Administrator 	<ul style="list-style-type: none"> • Data and record management and Professional Development in place.
10) Coordinate with the DPW building safety code officials, Public Health Sanitation Office, DFEMS fire safety inspectors and the Childcare Licensing Office.	To ensure health and safety by meeting building and fire safety codes, sanitation and childcare licensing requirements	<ul style="list-style-type: none"> • Unit/Program Managers • DYS Administrator 	<ul style="list-style-type: none"> • Health and safety requirements met • Childcare License obtained
11) Compile required reports for DYS: <ul style="list-style-type: none"> • PA Monthly Data Entry • Quarterly Program Reports 	To track program data and accomplishments for reporting purposes	<ul style="list-style-type: none"> • Unit/Program Managers • Grant Writer • DYS Administrator 	<ul style="list-style-type: none"> • Program requirements met • Grant requirements met • Parents Anonymous

<ul style="list-style-type: none"> • Grant Reports • Annual Reports 			Accreditation Status Maintained
12) Coordinate and collaborate with NMHC the necessary services of the Emergency Community Services Homeless	To provide consumers accessibility to services to ameliorate causes of homelessness.	<ul style="list-style-type: none"> • Unit/Program Managers • DYS Administrator 	<ul style="list-style-type: none"> • Increased awareness of homelessness in the community and business entities.
13) Coordinate and collaborate with government and private entities.	To maintain agency partnerships for leveraging of resources	<ul style="list-style-type: none"> • Unit/Program Managers • DYS Administrator 	<ul style="list-style-type: none"> • Organizational partnership maintained • Increased access to service delivery
14) Draft and finalize the 2018 Consolidated Block Grant Pre-Expenditure and Intended Use Plan; including the coordination of public and legislative hearings	To submit for approval FY 2018 Consolidated Block Grant State Plan	<ul style="list-style-type: none"> • Grant Writer • DYS Administrator 	<ul style="list-style-type: none"> • CBG Approved Pre-Expenditure and Intended Use Plan • Continued funding
15) To train and facilitate the Parent Leader Center- funded by the Learning Disability Association of Hawaii.	To empower families with their rights and self-advocate in seeking assistance.	<ul style="list-style-type: none"> • F&YEP- Youth Program Manager • Parent Ed. Services Coordinator 	<ul style="list-style-type: none"> • Parents are self-advocates.
16) Apply for additional funding source.	To enhance/develop current DYS programs and services	<ul style="list-style-type: none"> • Grant Writer • DYS Administrator 	<ul style="list-style-type: none"> • At least three (3) funding application submitted • Increased funding sources for programs and services • Increase in program and service opportunities

Goal #2: To increase Professionalism and Competency in the Workplace.

ACTIVITY	OBJECTIVES	PERSON RESPONSIBLE	SUCCESS INDICATOR
1) Conduct Standards Operating Procedure Trainings for DYS Units/Programs.	To strengthen the delivery of client services	<ul style="list-style-type: none"> • Unit/Program Managers • DYS Administrator • DCCA Attorney 	<ul style="list-style-type: none"> • At least three (3) trainings completed

2) Conduct inter-unit meetings on programs and services.	To increase knowledge and skills on program referrals	<ul style="list-style-type: none"> • Unit/Program Managers • DYS Administrator 	<ul style="list-style-type: none"> • At least three (5) meetings completed
3) Coordinate interagency trainings on program and service protocols.	To provide for an efficient and effective service response	<ul style="list-style-type: none"> • Unit/Program Managers • DYS Administrator • DCCA Attorney 	<ul style="list-style-type: none"> • At least three (3) trainings completed.
4) Coordinate or co-sponsor multi-disciplinary professional development trainings.	To increase knowledge and skills in multi-disciplinary areas	<ul style="list-style-type: none"> • Unit/Program Managers • DYS Administrator 	<ul style="list-style-type: none"> • At least four (4) trainings completed
5) Participate in On-line trainings.	To increase staff knowledge and skills on specific program content areas	<ul style="list-style-type: none"> • Unit/Program Managers 	<ul style="list-style-type: none"> • At least four (4) trainings completed
6) Participate in off-island program trainings/conferences.	To increase staff knowledge and skills	<ul style="list-style-type: none"> • Unit/Program Managers 	<ul style="list-style-type: none"> • At least six (6) trainings completed
7) Coordinate orientation/training for DYS volunteers, including college and high school interns.	To establish a pool of trained/certified volunteers	<ul style="list-style-type: none"> • Community Services Program Manager 	<ul style="list-style-type: none"> • At least three (3) trainings completed
8) Participate in Disaster Preparedness Trainings, including the (National Incident Management System-NIMS Certification) and Community Emergency Response Team (CERT).	To ensure staff and volunteers are trained and certified for Disaster Readiness	<ul style="list-style-type: none"> • Grant Writer • Community Services Program Manager • DYS Administrator 	<ul style="list-style-type: none"> • At least two (2) trainings completed
9) Coordinate Parent Education Classes in the CNMI.	To empower parents with tools to strengthen their families and achieve stability	<ul style="list-style-type: none"> • Parent Education Program Manager • Parenting Class Certified Instructors 	<ul style="list-style-type: none"> • At least fifteen (15) parenting classes offered and completed.
10) Conduct Best Practice Training for Parent Anonymous® Group Facilitators, Children's Program Workers and volunteers.	To enhance knowledge and skills in the program content area	<ul style="list-style-type: none"> • Parent Education Program Manager • DYS PA Certified Trainer 	<ul style="list-style-type: none"> • At least Two (2) trainings on each island completed
Goal #3: To Improve Delivery of DYS Services.			
ACTIVITY	OBJECTIVES	PERSON RESPONSIBLE	SUCCESS INDICATOR

1) Provide direct client care and supervision.	To strengthen the delivery of client services.	<ul style="list-style-type: none"> • Unit/Program Managers 	<ul style="list-style-type: none"> • Client services are met.
2) Collaborate and partner with Guma'Esperanza	To provide more avenues for additional services for clients	<ul style="list-style-type: none"> • CS Supervisor • Administrator 	<ul style="list-style-type: none"> • Client needs are met.
3) Conduct crisis interventions.	To respond to reports of child abuse and neglect allegations	<ul style="list-style-type: none"> • Child Protective Unit Manager 	<ul style="list-style-type: none"> • Child safety ensured
4) Coordinate case management services.	To meet client and family service plans	<ul style="list-style-type: none"> • Unit/Program Managers 	<ul style="list-style-type: none"> • Client and family service plans are met
5) Coordinate inter-unit referrals.	To increase the number of referrals to DYS programs	<ul style="list-style-type: none"> • Unit/Program Managers 	<ul style="list-style-type: none"> • Unit/Program coordinated efforts • Family Stability
6) Coordinate agency referrals.	To increase the number of referrals to social services/family serving agencies	<ul style="list-style-type: none"> • Unit/Program Managers 	<ul style="list-style-type: none"> • Unit/Program coordinated efforts • Family Stability
7) Coordinate counseling services and Individual/Family group sessions.	To increase access to mental health services, substance abuse services and other individual/group support needs	<ul style="list-style-type: none"> • Unit/Program Managers 	<ul style="list-style-type: none"> • Service plan needs are met
8) Coordinate youth development opportunities.	To increase access to youth programs addressing life skills, peer mentoring, etc.	<ul style="list-style-type: none"> • Youth Services Manager 	<ul style="list-style-type: none"> • 20% increase in total youth served
9) Coordinate Parent Development Workshop.	To increase skills and knowledge to leadership opportunities	<ul style="list-style-type: none"> • Parent Education Program Manager 	<ul style="list-style-type: none"> • At least Six (6) Parent Development workshops completed
10) Provide for a DYS Youth & Parent Helpline.	To increase awareness and provide support through Helpline	<ul style="list-style-type: none"> • Parent Education Program Manager • Youth Services Manager 	<ul style="list-style-type: none"> • Increased accessibility for youth and parents needing assistance
11) Recruit Community Action Agency.	To implement program goals and objectives for the low-income	<ul style="list-style-type: none"> • Community Services Manager 	<ul style="list-style-type: none"> • Increased access to education, training and employment opportunities
12) Coordinate Educational Opportunities.	To provide educational opportunities through CAAs and other partnering agencies	<ul style="list-style-type: none"> • Community Services Program Manager 	<ul style="list-style-type: none"> • At least 30% of the recruited participants completed the educational program

13) Coordinate Training Opportunities	To provide training opportunities for low-income individuals under the CAA programs and other partnering agencies.	<ul style="list-style-type: none"> Community Services Program Manager 	<ul style="list-style-type: none"> At least 40% of the recruited participants completed the training opportunity
14) Provide linkages for Employment Opportunities.	To place low-income individuals in the workforce.	<ul style="list-style-type: none"> Community Services Program Manager 	<ul style="list-style-type: none"> At least 20% of the recruited participants are placed in jobs
15) Provide the Community Action Agency (CAA) Technical Training and Assistance	To increase CAA's capability in carrying out DYS' mission	<ul style="list-style-type: none"> Community Services Program Manager Grant Writer 	<ul style="list-style-type: none"> Program monitoring Program compliance
16) Community Needs Assessment (CAN) Survey	To collect data on community needs on how to improve CSBG Program & Services for the low-income community	<ul style="list-style-type: none"> Community Services Program Manager 	<ul style="list-style-type: none"> Program designed based on community needs
17) Collaborate with the Northern Marianas Housing Corporation (NMHC) to conduct an assessment on the Homeless and Sub-standard living in the CNMI. (Partnership)	To collect data on the Homeless and Sub-standard living conditions.	<ul style="list-style-type: none"> Administrator Community Services Program Manager 	<ul style="list-style-type: none"> Program designed based on community needs.

Goal #4: To Increase Public Awareness by Providing Education and Outreach Activities.

ACTIVITY	OBJECTIVES	PERSON RESPONSIBLE	SUCCESS INDICATOR
1) Produce program forms, brochures, incentives and sign boards.	To increase public awareness	<ul style="list-style-type: none"> Unit/Program Managers DYS Admin. Staff DYS Director 	Resources are distributed to at least 30% of the schools and community organizations
2) Coordinate annual proclamations for designated awareness months.	To increase public education through community outreach efforts	<ul style="list-style-type: none"> Unit/Program Managers DYS Admin Staff DYS Director 	<ul style="list-style-type: none"> At least two (2) proclamations completed
3) Coordinate media productions and update DYS Website.	To increase public awareness efforts on DYS programs and services	<ul style="list-style-type: none"> Unit/Program Managers DYS Admin Staff DYS Director 	<ul style="list-style-type: none"> At least eight (8) media publications completed Website updated
4) Conduct school and community presentations.	To increase public awareness (1) Child Protective Services &	<ul style="list-style-type: none"> Unit/Program Managers 	<ul style="list-style-type: none"> At least twenty-five presentations are conducted

	Child Abuse & Neglect (2) Juvenile Probation Services (3) Family & Youth Enhancement Programs.		
5) Conduct workshops on Mandated Reporters.	To increase public awareness on Mandated Reporter responsibilities	<ul style="list-style-type: none"> • CPU Manager 	<ul style="list-style-type: none"> • At least 8 workshops are conducted for the CNMI
6) Coordinate DYS Sponsored or co- sponsored Activities	To continue partnership efforts to achieve DYS' vision and mission	<ul style="list-style-type: none"> • Unit/Program Managers • DYS Director 	<ul style="list-style-type: none"> • At least twelve (12) activities are sponsored or co- sponsored for the CNMI
7) DCCA Community Outreach Coalition	To increase collaboration within the department	<ul style="list-style-type: none"> • Unit/Program Managers • DYS Administrator 	<ul style="list-style-type: none"> • Coordinated department activities and services

2. STATE OFFICE

The Department of Community and Cultural Affairs-Division of Youth Services is comprised of the following major units/programs:

a. ADMINISTRATION SUPPORT UNIT

The DYS Administrator and support unit ensures that the agency's mission is successfully achieved by assisting the major units and programs in meeting its goals by providing:

- Administrative & Technical Support.
- Human Resource.
- Financial Management.
- Grants Management.
- Planning.
- Annual Reports.
- Professional Development Training
- Programmatic Reports.
- Program Resources.
- Disaster Preparedness Response Team

b. CHILD PROTECTIVE SERVICES (CPS)

1. The Child Protective Unit (CPU)
CPU is responsible for child abuse and neglect cases, shelter and foster care programs. The CPU staffs respond and intervene to reported cases of child maltreatment. These types of cases are complex in nature and often require a substantial amount of work time to help resolve familial dysfunctions that may be contributing to the abuse and neglect. The unit is on a 24/7 response system to

ensure that each report of child maltreatment is accommodated. The Child Protection Services is also responsible for the Emergency Shelter and Foster Care Programs. Additionally the unit provides the following services:

- Advocacy.
- Crisis Intervention.
- Investigation.
- Case Management – Intakes - Safety Assessment, Family Service Plans, Placements (Shelter or Foster) Case Closures.
- Linkage and Referrals to community resources.
- Adoption & Home Studies.
- Public Awareness/Education

2. Emergency Shelter Program (ESP)

This program provides temporary direct care and supervision for children who are adjudicated as state wards legally removed from home. The children placed in the shelter's care are provided "*home away from home*" atmosphere with safety and services such as:

- Daily nutritious meals/snacks.
- School assignments/project tutoring.
- Medical care.
- Transportation.
- Counseling.

3. Foster Care Program (FCP)

This program provides for a long-term care for appropriate families to place children who cannot live with their families. The children may live with relatives or with unrelated foster parents. The help of foster families aims to reduce the risk of maltreatment, enabling change and reunification to occur.

- Kinship/relative placement.
- Home monitoring.
- Home assessment.
- Counseling.
- Family Preservation.
- Supervised Visitation.
- Linkage & Referral to community resources.

c. **JUVENILE PROBATION UNIT (JPU)**

The mission of the Juvenile Probation Unit is to ensure public safety, build competencies within the offender and their families, reduce recidivism, restore victim's safety and protect the community. This will be accomplished through the following:

- Crisis Intervention
- Case Management (Home visits/monitoring, status reports, pre-disposition reports, restitution reports, curfew monitoring)
- Linkage and referrals to community resources.
- Public Awareness/Education

d. FAMILY & YOUTH ENHANCEMENT PROGRAM (F&YEP)

The program's goal is to provide preventative and supportive activities that would assist youths and families in developing sustainable basic skills to eliminate at-risk behaviors and provide opportunities for more positive lifestyle, enhancing their capacity to make healthier life choices and achieve self-sufficiency. There are (3) sub-units within this program:

1. Youth Services

The program provides evidence-based programs to assist youth acquire life skills for positive development/behavior change necessary to successfully manage their adolescence years. The program delivers intervention and prevention services addressing drugs and underage drinking; effectively using public resources to provide family assistance and support; volunteering and leadership development; F&YEP contracts professional services, and referrals to CHCC-Community Guidance Center, Behavioral Health Solutions and Marianas Counseling Services and Treatment Services for mental health services and therapy.

Youth Services will collaborate with Parent Education Services to train and facilitate the "Parent Leader Center", funded by the Learning Disability Association of Hawaii.

- Assessment/intake** for case plan, program placement and referral.
- Case Management** development and implementation of client case plan which facilitate treatment, program placement, and progress toward positive outcome and goal.

- ✓ Counseling sessions; available to all DYS' clients.
- ✓ Psychological Evaluations; available to all DYS' clients and to include the Juvenile Detainees at the Department of Corrections.

c) Evidences-based intervention and prevention programs.

- ❖ **Aggression Replacement Training® (ART)** *Psycho-educational cognitive behavioral intervention focusing specifically on the problems associated with youth's aggressive behaviors and teaching them skills to choose a positive alternative behavior. (10 weeks program)*

Core Components:

- Skill streaming.
- Anger control training.
- Moral reasoning training specific emphasis is placed on motivation and resistance to change.

❖ **Teen Matrix/Drug & Alcohol** cognitive-based "behavior change" curricula

- Cognitive Life Skills helps juveniles overcome negative habits and learn essential skills and alternative coping mechanisms that they can easily incorporate into their lives. This program helps juvenile achieve positive behavior change and gets them moving in the right direction for leading pro-social, productive lives (14 weeks program)
- Truancy program is for young people who need additional skills and encouragement to fully comprehend why school attendance is vital to their future success (10 week program)
- High Risk Offender program teaches critical cognitive thinking skills, decision making skills, positive goal development and planning (27 week program)

❖ **Botvin Life Skills Training:** is a research-validated substance abuse prevention program proven to reduce the risks of alcohol, tobacco, drug abuse and violence by targeting the major social and psychological factors that promote the initiation of substance use and other risky behaviors. This comprehensive and exciting program will provide the middle school and high school students with the confidence and skills necessary to successfully navigate through the challenging situations. The staffs are certified trainers and they will implement the Middle School and High School Curricula. The following are the three major components of the curricula:

- Drug Resistance Skills: These will enable young people to recognize and challenge common misconceptions about tobacco, alcohol and other drug use. Through coaching and practice, they learn information and practical ATOD (Alcohol, Tobacco and Other Drug use) resistance skills for dealing with peers and media pressure.
- Personal Self-Management Skills: Students learn how to examine their self-image and its effects on behavior; set goals and keep track of personal progress; identify everyday decisions and how they may be influenced by others; analyze problem situations, and consider the consequences of each alternative solution before making decisions; reduce stress and anxiety, and look at personal challenges in a positive light.
- General Social Skills: Students develop the necessary skills to overcome shyness, communicate effectively and avoid misunderstandings, initiate and carry out conversations, handle

social requests, utilize both verbal and nonverbal assertiveness skills to make or refuse requests, and recognize that they have choices other than aggression or passively when faced with tough situations.

- d) **Juvenile Detention Programs/Services:** All programs and services offered under the FYEP Youth Services is made available to the Juvenile Detention youth residents.
- *Re-Entry Program: The participants learn how to identify values in which aids them to set effective personal goals. This process is ongoing, fueling fundamental motivation and fueling a positive attitude. Through the accountability logs, the participants sustain the commitment, transparently showing that they are walking the walk rather than being full of talk.*
 - **Canteen Point System:** Is a behavioral management method in which rewards detainees with incentives for acceptable behavior during their stay and motivates the frequency of positive choices.
- e) **After-school Program and Summer Youth Program:** Provides a mix of academic support, recreational activities, cultural mentoring, character building lessons, drug & alcohol prevention lessons in a fun learning environment at the Tanapag Youth Center every Tuesday's and Thursday's from 3:00pm - 5:00pm.

2. Parent Education Services

The program provides direct services to parents and caregivers. The main objective of the program is to train and equip parents with the skills and knowledge necessary to empower parents in their roles. In the cases, parents have a comprehension and language barriers, the certified instructors will work one-on-one and instruct in the indigenous vernacular; Carolinian and Chamorro languages.

The following parent education classes and support are available:

- **Active Parenting Now and of Teens™**
- **Common Sense Parenting®**
- **Early Childhood Systematic Training for Effective Parenting (S.T.E.P.)**
- **Parents Anonymous®, Inc.**
- **Parents Anonymous® Children's Program**

Parent Education Services will collaborate with Youth Services to train and facilitate the "Parent Leader Center", funded by the Learning Disability Association of Hawaii.

3. Community Service Program

The Community Service Program serves the community through its Division's mission: To strengthen families, to promote the well-being of children, youth and communities throughout the CNMI. The FYEP CS Program provides a variety of programs and services to assist the poor and near poor to reduce and eliminate the causes of poverty through the following programs and services:

- a) **Community Outreach Programs:** Conduct community outreach to increase awareness of existing DYS programs and services in the community.
- b) **Transportation:** Is made available through vouchers purchased by the Division of Youth Services from the Commonwealth Office of Transit Authority. This service is offered to DYS program participants who do not have any available means of getting to their scheduled youth groups, medical appointments, re- newel of their Medicaid applications, Nutritional Assistance Program appointments, job interviews and educational related reason. Although this service is available for low- income individuals only, restrictions are also applied.
- c) **Volunteer Program:** Recruitment of youth and adult volunteers to assist with DYS programs and events.
 - Tanapag Youth Center- After school tutoring program and youth psycho- educational groups
 - Summer Youth in Transition Camp
 - Parent Anonymous- Children's Program
 - Community Outreach events
 - Support for DYS Units and Programs
 - Internship Programs
- d) **Partnerships:** DYS maintains its partnerships with governmental and other non- governmental organizations for coordinated services to children, youth and families. Key partners include the following:
 - *Family Violence Task Force*
 - *Karidat- Guma Esperansa*
 - *NMI Coalition Against Domestic Violence & Sexual Assault*
 - *Ayuda Network, Inc. (ANI)*
 - *Northern Marianas College (NMC)- Community Development Institute (CDI)*
 - *Joeten-Kiyu Public Library(JKPL)*
 - *Northern Marianas Humanities Council- Motherread/Fatheread Program/Reading Literacy*
 - *Public School System (PSS) - Head Start Program*
 - *The Public Health H.O.M.E. Visiting Program*
 - *CNMI Department of Public Safety*
 - *CNMI Homeland Security*
 - *Public School System (PSS)- Children's Development Assistance Center (CDAC)*

- *CNMI Salvation Army*
- *CHCC- Commonwealth Cancer Association*
- *CHCC- Community Guidance Center*
- *CHCC- Let's Move Marianas Alliance*
- *PSS- Student Attendance Review Committee (SARC)*
- *PSS- Interagency Coordinating Council*
- *Workforce Investment Agency (WIOA), CNMI Dept. of Labor*
- *Sexual Assault Response Team (SART)*
- *Domestic Violence Intervention Center*
- *Criminal Justice Planning Agency (CJPA) Youth Advisory Council*
- *Governor's Office- Youth Affairs Office*
- *PSS- State Systematic Instruction Plan (SSIP) & SSEP*
- *Northern Marianas Protection and Advocacy*
- *DCCA Child Care and Development Fund (CCDF)*
- *DCCA Child Care Licensing*
- *DCCA Nutrition Assistance Program (NAP)*
- *DCCA Commonwealth Council for Arts and Culture*
- *DCCA Low Income Home Energy Assistance Program (LIHEAP)*
- *DCCA Office on Aging (OoA)*
- *DCCA Historic Preservation Office (HPO)*
- *DCCA Chamorro and Carolinian Language Policy Commission*
- *Department of Corrections- Juvenile Detention Facility*
- *Micronesian Youth Services Network (MYSN)*
- *Northern Marianas Housing Corporation (NMHC)- CNMI Homeless Coalition*
- *Council on Developmental Disabilities*
- *Office of Vocational Rehabilitation (OVR)*

e) **CSBG Community Action Agencies (CAA):** The sub- granting of the Community Service Block Grant is within the purview of the Community Services. The staff administers and monitors the CAA program services. The DYS' clientele will be referred to the Community Action Agency-CNMI Women's Association (CAA-CWA) for case management and to ensure the families are processed for services to include education, training, job placement, employment and other supportive services needed to produce self-sufficient individuals and families. Services will include, but not limited to the following:

- Educational Opportunities
- Training Opportunities
- Employment Opportunities
- Referrals to Community Action Agencies
- Information and referrals to other programs and services (Office on Aging(OoA), Nutrition Assistance Program (NAP), Medicaid,

Vocational Rehabilitation Office (OVR), Legal Services, Women, Infants, and Children (WIC) Program, Northern Marianas Housing Corporation (NMHC), Social Security Office, DYS Family & Youth Enhancement Program, CHCC Home Visiting Program, Workforce Investment and Opportunity Agency (WIOA) /CNMI Dept. of Labor, Northern Marianas Trade Institute (NMTI), Northern Marianas College (NMC), Transportation (CNMI Office of Transit Authority-COTA), Home Visitations/Monitoring.

f) **Sponsorships:** The Division of Youth Services sponsors community organizations for youths to help build self-esteem, leadership skills, teamwork and overall empowerment. The Division also sponsors several community outreach events to bring prevention awareness on health issues, bullying, violence and other obstacles affecting individuals and families.

- BAMNI- Settsu Goodwill Tournament
- Tinian Premier Football Tournament
- Saipan Bowling League
- Friday Night Bowling League
- G-Rollers Team
- Kagman Basketball Court
- Tanapag Basketball Court
- Marianas High School (MHS) Youth Advisory Group
- Kagman Children Healthy Living
- Rota Little League Sports Association

g) **Community Needs Assessment (CNA):** DCCA-DYS collects data from every community outreach activities. The compilation of the data encapsulates all community action efforts and broadened as a direct result of CSBG funding and is to be inclusive to all of the agency's initiatives and programs during the annual reporting period.

h) **Cooperative Education Program:** "Co-op" is designed to assist students prepare to join the workforce by graduation. In the classroom, the students learn to fill out the job application, choose the job openings, etc. At the job site, the employer will orientate the students to the culture of the work place. Attendance and performance evaluation of the student worker is recorded and submitted to the respective schools. Mentorship from the employer is a must. The students rotate every semester and DYS has 10 positions available.

B. Fiscal Operations

1. **Criteria for Distribution** – DCCA-DYS allocates to each program and/or activities as the unit justifies the need. The administrator and the supervisors will review, identify and prioritize critical need areas.

2. Planning Process for Use and Distribution Funds- DCCA-DYS will process annual and merit increment of personnel salaries and wages pursuant to the approved CNMI statutes and regulations affecting salary adjustments.

3. Financial Operations System: The CNMI DYS utilizes the method of Random Moment in Time (RMT) to calculate costs.

- The **CNMI 2017 Indirect Cost Agreement** has been established and implemented immediately. The documentation is in the Appendix item D.

C. Program Operations

1. SSBG STATUTORY GOALS THE STATE PLANS TO ACHIEVE IN FISCAL YEAR 2018.

The basic tenets and programs that would be implemented under the Social Services Block Grant Consolidation for the CNMI are based on achieving the following goals:

1. Achieving or maintaining economic self-support to prevent, reduce, or eliminate dependency. (Self-Support)
2. Achieving or maintaining self-sufficiency, including reduction or prevention of dependency. (Self-Sufficiency)
3. Preventing or remedying neglect, abuse, or exploitation of children and adults unable to protect their own interests, or preserving, rehabilitating or reuniting families. (Protective Services)
4. Preventing or reducing inappropriate institutional care by providing for community-based care, home-based care, or other forms of less intensive care. (Prevent Institutionalism)
5. Securing referral or admission for institutional care when other forms of care are not appropriate or providing services to individuals in institutions. (Appropriate Institutionalism)

Moreover, the Commonwealth of the Northern Mariana Islands (CNMI) State Plan under the Child Welfare Services, Subpart 2 (Family Preservation), promoting safe and stable families, includes five program priorities. These priorities are incorporated into the three service programs of the Social Services Block Grant, Title XX, as amended. The priorities of the Child Welfare Services, subpart 2, include:

- a) PARENTING**
- b) VOLUNTEERISM**
- c) RESPONSE CENTERED ADVOCACY**

d) STAFF DEVELOPMENT & TRAINING

e) BUILDING POSITIVE YOUTH DEVELOPMENT

2. Characteristics of Individuals to be served:

A. Definition of Adult

In the CNMI Social Services Block Grant Program, an adult is defined as an individual who is of eighteen (18) years or older who receives services based on need.

B. Definition of a Child

An individual who is seventeen (17) year of age or younger is defined as a child.

C. Definition of a Family

The following members include in the SSBG family:

- One or more adults and children related by blood, marriage or adoption, and residing in the same household; or a parent substitute, such as a related caregiver or legal guardian, who has responsibility for the 24-hour care and supervision of a child.
- Adult children from eighteen (18) to twenty-one (21) years of age living or away from home to further education if their parents claim them as dependents on their income tax return.

D. Eligibility Criteria

The eligibility criteria based on a most in-need basis that belongs to categories of low income, economically disadvantaged, elder, and disabled. In addition to being a recipient of one of the target groups and meeting the income criteria, applicants must also demonstrate a need for the specific service.

DYS has attached the result of the **U.S. 2010 Census Summary Report Table # MP73 shows the families with income in 2009 below poverty with related children under 18 years old in the Commonwealth of the Northern Mariana Islands** and the **Table # 2-11 which shows the Education Attainment of the CNMI population that are over 18 years and over.**

E. Income Guidelines

The Federal Poverty Guidelines **must** be used as the primary criterion in determining income eligibility. In order to receive assistance under any CBG project involving direct services, an **applicant's total household income must not exceed 125% of the poverty level.** Household is defined by the Bureau of Census as consisting of all persons

who occupy a housing unit (i.e., house or apartment), whether they are related to each other or not. Total household income is based on income at the time of application.

Total household monthly or annualized gross income should be used to determine eligibility. The monthly income should be calculated for the thirty (30) day period preceding and including the date of application. The CNMI- ROMA system is designed to calculate income accurately based on 4 pay check amounts. When using a paper application, use only the 4 prior pay check gross amounts, add them together, divide by 4, then multiply by 4.33 to get the accurate 30 days of income (each check copy must be in file; therefore, you may not use a check twice if one check is missing). In an effort to assist as many households/individuals as possible, the annual income should be calculated either for the past 12 months, last 30 days, including date of application, times 12 or last 180 days times 2.

The purpose of the income determination is to establish an individual's eligibility for services in accordance with the statutory definition of poverty level. The goal is to implement program services that will enhance and promote self-sufficiency, and not to penalize low-income persons as they move from poverty to self-sufficiency. DYS shall allow determination of eligibility to be based on total household income according to the 2016 Federal Poverty Guidelines and will continue to remain effective as the maximum income guideline for FY 2017.

Size of Household	Monthly Poverty Guideline	Threshold Guideline/125%
1	\$ 1,155/\$ 13,860	\$ 1,444/\$ 17,325
2	\$ 1,556/\$ 18,670	\$ 1,945/\$ 23,338
3	\$ 1,957/\$ 23,480	\$ 2,446/\$ 29,350
4	\$ 2,358/\$ 28,290	\$ 2,947/\$ 35,363
5	\$ 2,758/\$ 33,100	\$ 3,448/\$ 41,375
6	\$ 3,159/\$ 37,910	\$ 3,949/\$ 47,388
7	\$ 3,560/\$ 42,720	\$ 4,450/\$ 53,400
8	\$ 3,961/\$ 47,530	\$ 4,951/\$ 59,413

*For family units with more than 8 members, add \$401 to the monthly amount for each additional member or \$4,812 to the total annual amount. This schedule shall be adjusted based on the Federal Poverty Guidelines currently in effect. This information is based on the 2017 Federal Poverty Guidelines updated periodically in the Federal Register by the U.S. Department of Health and Human Services under the authority of 42 U.S.C. 9902(2). **The 2017 guideline will continue to remain effective as the maximum income guidelines for FY 2018.***

Self-certification will be permitted, provided there is complete written information in the client file about the applicant household, confirming efforts to obtain documentation from former employers, the client, and other social service agencies. The "Zero Income

Certification" (DYS Intake Form) must be signed by applicants reporting zero income and/or individuals living in the household who are 18 years or older reporting zero income.

Please note the current computer printout from the CNMI Department of Finance Payroll may not be used to verify earned income. However, it may be used to verify unearned income (including utility check and amounts).

Proof of income verification (i.e., a check stub, a copy of a check or Statement from the employer confirming the amount of income received for the thirty (30) days preceding and including the date of application) must be included in the client record/file, along with proof of identification for applicant (copy of driver's license or government-issued pictured ID card) and copy of Social Security card. Social security numbers are required for all household members.

3. Types of Activities to be Supported:

Adoption Services

Adoption services are those services or activities provided to assist in bringing about the adoption of a child. DYS receives orders for a home study report from the CNMI Family Court. Although a few, there had been cases involving children whose biological parents opted for adoption. For these instances, DYS would provide assistance in identifying prospective adoptive parents. Furthermore, services and activities may include, but are not limited to, counseling the biological parent(s), recruitment of adoptive homes, and pre- and post- placement training and/or counseling.

- a. SSBG statutory goals supported: 1, 2, 3, 4.
- b. Method of delivery: Both
- c. Geographic service area/location: CNMI-wide

Case Management

The fundamental activity of the case worker duties includes the following, to engage the youth and family into the treatment process by conducting;

- Risk Assessment for client's needs
- Developing a service plan
- Linking the client with appropriate services
- Monitoring the client's progress with his court ordered sanction, rehabilitative program and intervening when necessary.
- Advocate for the client as needed. (education, multi-system involvement)
- Perform additional task as recommended beyond those assumed by traditional social service caseworker.

Services to be rendered upon intake at the shelter will include initial assessments for accommodations on meeting basic needs, special dietary meals, medical allergies, WIC program, Medicaid enrollment, updating of immunization and dental check-ups and transportation to and from school and appointments. School-aged clients will receive assistance in school notifications, free meal forms, school bus transportation forms, school work and needs, IEP meetings, school meetings with counselors, and other pertinent activities.

Ongoing and periodic assessments are made to assure of client safety.

- a. SSBG statutory goals supported: 1, 2, 3, 4, 5.
- b. Method of delivery: Both
- c. Geographic service area/location: CNMI-wide

Congregate Meals

The Parents Anonymous® parent leader group meetings host monthly birthday celebration for its members. DYS provides a dish whichever the parents decide; i.e. cake, fruit basket, etc. Members would bring whatever they can but it is not mandatory. Parent Leader provides cards for each birthday celebrant which she lets everyone sign. The group meets briefly then joins their children (Children's Program) and share the meal. The parents and children would sit together and converse with the other families. Listening to the conversation, it is heart-warming that the children are making plans for upcoming events; i.e. the Summer Youth in Transition Camp (sponsored by DYS), Family Fun Days (hosts by various partners). The Northern Marianas College (NMC)-Crees Program provided the Parents Anonymous® Parent Leader Group meeting participants the "Expanded Food and Nutrition Education Program (EFNEP)"-which uses a holistic nutrition educational approach. Participation should result in individuals and families experiencing improvements in four core areas: *Diet quality and physical activity, Food resource management, Food safety, Food security.*

- a. SSBG statutory goals supported: 1, 2, 3, 4.
- b. Method of delivery: Both
- c. Geographic service area/location: CNMI-wide

Counseling Services

Victims and their families will continue to be referred for counseling services to address abuse/neglect issues. This is a critical area of series for clients, most especially for cases of critical natures such as child sexual abuse, severe physical abuse, and chronic neglect. Counseling services are provided mostly at this time by private clinicians and the nearby island of Guam.

Provides 24-hour crisis counseling to youth and their families to keep the family together and the Youth receive a comprehensive assessment that assimilates family

involvement, educational history, prior criminal history, substance use, medical & psychiatric history, and review of risk factors related to offending. Following assessment, a service plan is developed and the youth is assigned placement in a residential or community based setting.

Youth participate in clinical interventions that involve learning skills to ameliorate risk factors and to support acquisition of positive behaviors.

Available for the community is a 24-hour crisis helpline for parents and youths. Annually, DYS applies from the Criminal Justice Planning Agency the CNMI Victims of Crime Act (VOCA), assistance formula program, for one full-time employee (FTE) for a counselor. With the approval of the granting agency, this FTE has been changed to an Intervention Specialist. FY 2016, DYS was awarded "Thirty-One Thousand and Seven Hundred Twelve Dollars (\$31,712). This grant was extended to FY 2017. Request for extension of the award money has been granted to allow DYS to fill the FTE in FY 2018.

- a. SSBG statutory goals supported: 1, 2, 3, 4, 5.
- b. Method of delivery: Both
- c. Geographic service area/location: CNMI-wide

CHILD CARE SERVICES

Parents/caretakers in the program are provided with child care services while attending classes, workshops, and the Parent Anonymous® support group sessions. DYS has continued to employ the Best Practice Parents Anonymous® Children's Program workers who help provide care and supervision for the children. To ensure the success of our partnering agencies and non-profit organizations (i.e., Coalition Against Domestic Violence and Sexual Assault and Family Violence Task Force) DYS extends the Children's Program to their workshops and conferences for the community members.

- a. SSBG statutory goals supported: 1, 2, 3, 4.
- b. Method of delivery: Both
- c. Geographic service area/location: CNMI-wide

EDUCATION & TRAINING Family

This program will provide education and training opportunities for youth and young people who enter the program for volunteerism, mentoring, counseling, and other related activities. Life skills and social skills trainings (i.e., Aggression Replacement Therapy (ART), Enforcing Underage Drinking Law Youth Summit (EUDL) will be coordinated with the DYS F&YEP- Youth Services and other collaborating agencies.

In addition, services may include instruction or training in, but are not limited to, such issues as parenting education, consumer education, health education, community protection and safety, literacy, and NMC Hi-Set and Adult Basic Education (ABE); a high school diploma equivalency programs. Component services or activities may include screening, assessment and testing, individual or group instructions, tutoring, provision of books, supplies and instructional materials, counseling, computer training, internet access for online resources, transportation, and referral to community resources.

As a critical component to the division's growth and continued effort to be an efficient and effective service provider, the Office of the Director will seek and provide additional education and training services as part of the professional development goals of the division. This will be conducted by collaborating with other government, private and non-profit organizations in maximizing all resources that are made available to equip its personnel with the knowledge and tools to enhance the delivery of client and family services. To name a few, the division will be collaborating with various programs under the CNMI Department of Labor (DOL) Workforce Innovation and Opportunity (WIOA), CNMI Public School System, the Dept. of Public Health, the Northern Marianas College, the CNMI Family Court, the Criminal Justice Planning Agency, Ayuda Network, Inc., etc. In addition, off-island educational and training services will be provided to address specialized areas not readily available in the CNMI.

The partnership with the CNMI Department of Labor WIOA program allows the DYS clients to get summer employment annually. The Joeten-Kiyu Public Library and the CNMI Council for Humanities provides a literary program Motherread/Fatherread to the Parents Anonymous® Parent Leader Group and the Training for Trainers segment at the Kagman Community and Tanapag Youth Centers.

The CNMI-Community Action Agency namely the CNMI Women's Association is sub-granted Seventy Thousand Dollars (\$70,000) to provide education, training and job placement services for the near poverty population.

- a. SSBG statutory goals supported: 1, 2, 3,
- b. Method of delivery: Both
- c. Geographic service area/location: CNMI-wide

EMPLOYMENT SERVICES

Youths in the program will be provided opportunities to enhance their skills and knowledge, making them viable for employment. Program staff will provide assistance in identifying potential employment resources which they would tap upon to secure temporary or permanent employment for youths in the program. Collaboration with other governmental & non-governmental agencies, such as the Northern Marianas College, will help in promoting mentorship, acquiring employment skills, and generally supporting youth growth and development.

As an added support to the family services, the Office of the Director will work with the units/programs to seek services that would allow disadvantaged and eligible individuals to gain employment. All units/programs will work towards meeting the goal of producing self-sufficient families in the CNMI. Networking with DOL-WIOA, the Northern Marianas Trade Institute (NMTI) and the Northern Marianas College (NMC) Adult Basic Education (ABE) Program are vital components in providing families with the resources to gain “employment ready” skills.

- a. SSBG statutory goals supported: 1, 2, 3
- b. Method of delivery: Both
- c. Geographic service area/location: CNMI-wide

FOSTER CARE SERVICES

Children temporarily removed from their homes for reasons of abuse and/or neglect are placed either in the emergency shelter or in foster homes. Although the number of foster parents for placement purposes is minimal, foster parenting is encouraged through DYS’ informational and display booths during program activities, school events, workshops & conferences, interagency events, and other community events. Counseling, transportation, school supplies, workshops, conferences and other pertinent services are provided as needed. Recruitment of foster parents/families is on-going. The stipend provides additional subsistence to the hosting family in sharing their home. The stipend will be raised to Four Hundred Dollars (\$400) per child to ease the additional burden of the hosting families.

- a. SSBG statutory goals supported: 1, 2, 3, 4
- b. Method of delivery: Both
- c. Geographic service area/location: CNMI-wide

HOUSING SERVICES

Caseworkers often conduct assessments on the living conditions of individuals or families referred for child abuse & neglect. When necessary, caseworkers will refer families for housing services to the Northern Marianas Housing Corporation (NMHC) or other non-profit organizations such as Karidat- Guma’ Esperanza.

CNMI Homelessness Task Force- DCCA-DYS is the Chairperson. DYS in collaboration with the NMHC conducted a sunrise to sunset “Point in Time Count” assessment of the community. This is to assess the homeless and substandard living condition of the families. NMHC submitted to HUD on May 01, 2017 the end-result of the assessment: Total Persons surveyed- 648 and Total Households- 243.

- a. SSBG statutory goals supported: 1, 2, 3, 4
- b. Method of delivery: Both

- c. Geographic service area/location: CNMI-wide

INDEPENDENT/TRANSITIONAL LIVING SERVICES

Youths in the program, especially at-risk youth, will be provided opportunities to acquire life skills, communication skills, team building skills, including information on substance abuse, tobacco and drug abuse, values and attitudes, goal setting, etc. that would help promote independent living skills.

- a. SSBG statutory goals supported: 1, 2, 3, 4
- b. Method of delivery: Both
- c. Geographic service area/location: CNMI-wide

INFORMATION & REFERRAL

Referrals are made contingent on client needs. Referrals are made to appropriate service providers, governmental or non-governmental agencies. Off-island referrals for shelter care are also made when necessary to provide for a safe environment for children/youth that may be at risk of harm within the home environment.

The program continues to actively ensure that parents/caretakers are provided with adequate information on resources that they could avail of in the community. A referral system also allows a smooth and efficient transition to these resources. The program disseminates information of its services and community resources through classes, workshops, trainings, media, exhibits/displays, and participation in community events. A 24-HOUR Youth and Parent Helpline also provides parents and the community in general with a means to information & appropriate referrals.

Radio and television portals used to air DYS' commercial advertisements to accomplish the community awareness portion of our activities will be attached to this report.

- a. SSBG statutory goals supported: 1, 2, 3, 4
- b. Method of delivery: Both
- c. Geographic service area/location: CNMI-wide

LEGAL SERVICES

Through the Office of the Attorney General, the division will closely work with the assigned Attorney General to the Division of Youth Services so that all functions and services are within the legal rights and limitations to the division. These include the review and approval for legal sufficiency of all unit/program Standard Operating Procedures, contracts, pertinent laws, etc. This would also include legal representation in DYS cases such as warship-related matters, juvenile offenses and crime, and lawsuit cases against DYS.

- a. SSBG statutory goals supported: 3, 4, 5

b. Method of delivery: Public

c. Geographic service area/location: CNMI-wide

PREGNANCY/PARENTING SERVICES

Trainings are provided that motivate parents to become effective in their roles as parents. Trainings include the following:

- PARENT EDUCATION Classes for all parents, child care providers.
 - a. Active Parenting for Teens
 - b. Active Parenting NOW
 - c. Early Childhood, STEP (Systematic Training for Effective Parenting)
 - d. Common Sense Parenting Class

- PARENT ANONYMOUS®, INC. group meeting to facilitate on-going parenting mediating and learning new skills as the community members meet as a group to share life-experiences and to empower parents to strengthen their families as they embark to fuel and revitalize a loving and nurturing environment. As the PA facilitator assist in bringing the parents to learn from each other, learn new leadership skills as is encouraged in the group meetings as well as personal growth, shared leadership, and mutual understanding

Aside from providing classes on Common Sense Parenting, Early Step Program, Active Parenting Now, Teen Active Parenting, the program provides resource materials, literatures, audio-visual materials from the Channing Bete Company, Boys Town, and other resources in efforts to promote healthy pregnancy and parenting education. The curriculum is dyadic and culturally sensitive.

- PARENT LEADER CENTER- the provision of education and training, information and resources, and individual assistance including technical assistance and advocacy for parents and family members of children with disabilities and other special needs. F&YEP-Youth Program and Parenting Education Services will provide education, training, information, resources and individual assistance on topics of direct relevance to ensuring the educational rights of children and youth with disabilities under the law. Services will cover topics including disability law, special education processes and services, specific disabilities, developing the Individualized Education Program (IEP), understanding evaluations, disability determinations, and others. Outreach events will be held to discover and provide information to new families in need. Service types and Performance Measure targets will be based on needs-assessment data collected.

a. SSBG statutory goals supported: 1, 2, 3 and 4.

b. Method of delivery: Both

c. Geographic service area/location: CNMI-wide

PREVENTION & INTERVENTION SERVICES

The caseworkers work on a 24/7 response system to intervene on reported cases of child abuse and neglect and to conduct the assessments for safety purposes. When appropriate and upon substantiation of the alleged abuse and/neglect, children and their families will be referred for services to prevent reoccurrences of abuse/neglect. The primary services in the service plans include parent education classes and counseling services.

Prevention and Intervention are services or activities designed to provide early identification and/or timely intervention to support families and prevent or ameliorate the consequences of abuse, neglect, or family violence, or to assist in making arrangements for alternative placements or living arrangements when necessary. Such services may include the provision to prevent the removal of a child or adult from the home.

Component services and activities may include investigation, assessment and/or evaluation of the extent of the problem, counseling, including mental health counseling or therapy as needed, developmental and parenting skills trainings, respite care, and other services including supervision, case management, and transportation. To achieve successful provisions in this area, the Center will continue to work collaboratively with the Department of Public Safety, the Health Center, Public and Private Schools and other community service providers.

- a. SSBG statutory goals supported: 1, 2, 3, 4, 5.
- b. Method of delivery: Public
- c. Geographic service area/location: CNMI-wide

PROTECTIVE SERVICES-CHILDREN

These services or activities are designed to prevent or remedy abuse, neglect, or exploitation of children who may be harmed through physical or mental injury, sexual abuse or exploitation, and negligent treatment or maltreatment, including failure to be provided with adequate food, clothing, shelter or medical care.

Component services or activities may include immediate investigation and intervention emergency medical services, emergency shelter, case plan development, legal action initiation, counseling for the child and family, assessment/evaluation of family circumstances, arranging for alternative placements, and referrals to service providers. Children and youth at risk of harm will be taken into protective custody. The caseworker subsequently works with the family to facilitate change and reduce risk factors and encourage family reunification if possible.

The program works closely with the Department of Public Safety, the Health Center, and other community service providers in consultation with the DYS/Child Protection Unit Supervisor for the provision of proper child protection services.

- a. SSBG statutory goals supported: 1, 2, 3, 4
- b. Method of delivery: Public

c. Geographic service area/location: CNMI-wide

RECREATION

These services or activities are rendered primarily at the Youth Community Center. They are designed to provide or assist individuals to take advantage of individual or group activities that would help promote physical, cultural, and/or social development.

The Summer Youth in Transition Program works closely with the DCCA- Council for the Arts & Culture, the Commonwealth HealthCare Corporation (CHCC)- American Cancer Association (ACA), PSS- Lunch Program, CNMI Women's Association (CWA) CAA, the Parent Anonymous®, Inc., and other community stakeholders for the provision and sponsorship of recreational services for youth and families. The program provides for activities focused on preventing juvenile delinquency. These activities include indoor/outdoor sports that encourage teamwork, leadership development, and positive social skills.

Clients are usually engaged in various recreational activities that include both indoor and outdoor activities. Aside from the programs at the shelter, clients are enrolled when possible in various community functions/activities. These include youth summits, youth summer camps, and other related activities. To encourage volunteerism, some clients have participated as youth volunteers in these types of activities.

Sponsoring community organizations in which youths are involve increases opportunities to promote positive youth development and healthy lifestyle. This is with the premise that while the youths are in attendance of such activities the positive influence will assist them to navigate their lives positively to make the right choices.

a. SSBG statutory goals supported: 1, 2, 3

b. Method of delivery: Both

c. Geographic service area/location: CNMI-wide

SPECIAL SERVICES-YOUTH AT RISK

The program provides services that emphasizes interagency coordination and addresses the full range of services for youth at risk; Aggression Replacement Training® (ART), Teen Matrix/Drug & Alcohol and Botvin Life Skills Training. The programs are described as follows:

- Substance Abuse Services

Assessment-Youth determined to need further diagnostic assessment, based upon the Community Guidance Center's recommendations. The results of the screening and

assessment tools, along with other collateral data, will determine which substance abuse services track the youth will be placed: Treatment or Prevention Track.

- Substance Abuse Service Tracks

Treatment-Youth in need of substance abuse treatment receive services that address their physical and/or psychological dependence on substances.

- Prevention-

Youth not in need of substance abuse treatment receive educational classes on substance use/abuse issues, individual education and other educational modalities as deemed necessary to enhance the client's knowledge of substance-related issues.

- Curriculum-Both tracks use evidence-based curriculum.

- Treatment -

Substance abuse services take place in all DYS residential programs after youth leave the assessment centers. The programs use the evidence based curriculum listed above. These curriculums use a strength-based approach that integrates the entire spectrum of substance abuse issues with other self-destructive behaviors; have a cross-walk with Dialectical Behavior Therapy and utilize motivational interview techniques. The curriculum is adolescent and gender specific. Additionally, the Division has collaborated successfully with other agencies to develop a community continuum of care for committed and high-risk youth.

a. SSBG statutory goals supported: 1, 2, 3, 4

b. Method of delivery: Public

c. Geographic service area/location: CNMI-wide

Special Services for Youths Involved in or at Risk of Involvement with Criminal Activity

The DYS provides supervision, care, and rehabilitation programs for children committing delinquent acts. These programs provide balanced attention to the protection of the community, accountability for offenses committed, and the development of competencies to enable children to become responsible and productive members of the community.

They are as follows:

- General/Intensive Supervision
- Curfew Monitor
- Will be providing Drug & Alcohol Treatment/Testing
- Assessments
- Community Service (Project Payback)/Accountability program
- Educational Classes through the Public School System and the Northern Marianas College

- Vocational Classes through the Northern Marianas Technical Institute
- Evidence-Based Practice Programs
- Incentive Program
- Counseling

Canteen Point System- developed to reward detainees in the Juvenile Detention Facility for acceptable behavior during their stay.

- a. SSBG statutory goals supported: 1, 2, 3, 4, 5.
- b. Method of delivery: Both
- c. Geographic service area/location: CNMI-wide

TRANSPORTATION

Transportation services provide or arrange for the travel, including travel costs, of individuals in order to access services or obtain medical care or employment. Component services or activities may include special travel arrangements such as special modes of transportation and personnel to accompany or assist individuals or families to utilize transportation.

Disadvantaged parents who lack any means of transport are assisted with transportation to access services. Transportation is provided for numerous activities such as the parenting classes, workshops, job interviews, employment training, housing assistance, nutritional assistance, child care services, medical appointments, etc.

Three (3) vehicles will be procured as follows: one (1) sports utility vehicle (SUV) (insurance settlement) and two (2) sports utility vehicles. This is to augment the existing fleet and/or to replace dilapidated vehicles.

- a. SSBG statutory goals supported: 1, 2, 3, 4, 5
- b. Method of delivery: Both
- c. Geographic service area/location: CNMI-wide

V. PRE-EXPENDITURE REPORTING FORM (EXCEL)

VI. APPENDICES

A. Legislative and Public Hearing

Appendix A: Documentation of Legislative Hearing

1. Letter to request for a Joint Legislative Hearing:



Commonwealth of the Northern Mariana Islands
 Department of Community and Cultural Affairs
 Office of the Secretary



Robert H. Hunter
 Secretary

Caller Box 10007
 Saipan, Mariana Islands 96950
 Tel: (670) 664-2487 Fax: (670) 664-2557

Christa T. Sablan
 Administrator
 Director of Social Services

June 8, 2017

Monika T. Egan
 Human Resources Officer
 Director, Human Resources Office

Honorable Arnold I. Palacios
 President, 20th Legislature
 Senate
 Isa Drive, Capitol Hill
 Saipan, MP 96950

Walter Yano
 Executive Director
 Department of Labor
 10007 Saipan

Walter Mangana
 Director
 Division of Labor

Honorable Ralph S. Demapan
 Speaker, 20th Legislature
 House of Representative
 Isa Drive, Capitol Hill
 Saipan, MP 96950

Walter Vaccarino
 Administrator
 Department of Health Services

Christina P. Reyes
 Executive Director
 Department of Education

Dear Senate President Arnold Palacios and Speaker Ralph Demapan:

Maribel D. Lobe
 Public Affairs
 Executive Director, RCTBGO

Hafa adai me Faischo. The Division of Youth Services (DYS) under the auspices of the Department of Community and Cultural Affairs (DCCA) is required by its federal grantor to present to the legislative body the state plan for review and comment. The CNMI State Plan for the fiscal year 2018 for the Consolidated Block Grant under the authority of the Social Services Block Grant (SSBG)- Title XX, as amended and codified at 42 U.S.C. §1397 et seq.

Law Luoma Hiner Egan
 Assistant Program Manager
 Residential Energy Assistance Program (REAP)

The State Plan can be found at the following websites (by the first week of July):

Residential Energy Assistance Program (REAP)
 Community Learning Program

Charles Street Market

- Division of Youth Services- www.dys.gov.mp
- Department of Community & Cultural Affairs- www.dcca.gov.mp
- Governor's Office- www.gov.mp

This is to suppliantly request for a joint hearing slated around-a-bout the end of July or the first half of August; at your convenience.

Should additional information is needed please contact Rita Castro via email, rcastro@dys.gov.mp or telephone at (670) 664-2557

Si Yu'us ma'ase for your continued support in DCCA- DYS' mission strengthening the families in every island, in every village and in every family.

Respectfully,

Robert H. Hunter
 Secretary



2. Legislative Letter of Commendation:

Duterte says University of Oxford 'school for the stupid people'

MANILA (Rappler) — President Rodrigo Duterte admitted paying people to defend him on social media but said this only happened during the campaign season and not after he was elected. A study by academics from

the University of Oxford claims Duterte's camp paid \$300,000 or 10 million pesos for a social media campaign in which volunteers and paid persons or groups used social media accounts to promote him or defend him against critics.

"I spent 10 million pesos? Me? Maybe in the elections, in the elections, I spent more than that... They were all during the campaign," he said. To dispel the notion of his government still paying social media

users for propaganda, Duterte said he has no need for defenders. "I do not need it. I do not need to defend myself against attacks. I stated my piece during my inauguration and my campaign," said the president.

Duterte then called the University of Oxford, one of the top educational institutions in the world, a school for stupid people. A three-part Rappler report detailed how groups supportive of Duterte have used social media to spread propaganda over the internet. This is done partly

through bots and fake accounts that work together to spread the same message and create an alternative reality for real people to believe in.

To show his gratitude for one online defender, singer Mocha Uson, Duterte appointed her assistant secretary for the Presidential Communications Operations Office.

The administration has also allowed pro-Duterte bloggers to cover some of his official foreign trips and is supposedly crafting a policy to accredit them for presidential coverage of events.



Rodrigo Duterte

**Commonwealth of the Northern Mariana Islands
State Board of Education
Public School System
P.O. Box 501370, Saipan, MP 96950**

**INVITATION FOR BID
PSS IFB 17-050**

RENOVATION OF CAPITOL HILL BLDG. NO. 1258 - ARE OFFICE

The CNMI Public School System and State Board of Education are soliciting competitive sealed bids from interested parties for the "Renovation of Capitol Hill Bldg. No. 1258 - ARE Office".

The Project Plans and Specifications will be available beginning July 21, 2017 at Pacific Quick Print located in Middle Road, Garapan for a fee of \$15.25.

A Mandatory On-Site Pre-Bid Meeting will be conducted for all interested parties on August 03, 2017, 9:30 a.m. at the office of Facilities Development & Management (FDM). Bids will not be accepted from any bidder who did not attend this meeting.

Questions must be in writing and emailed to Mr. Kimmo Rosario, Procurement and Supply Officer at kimmo.rosario@cnmipss.org no later than August 8, 2017 at 4:00 p.m. Response to questions will be no later than 4:30 p.m., August 10, 2017.

Bids shall be in a sealed envelope marked "PSS IFB-17-050 - Renovation of Capitol Hill Bldg. No. 1258 - ARE Office" containing one (1) original and three (3) copies and submitted to the PSS Procurement and Supply Office, located at PSS Central Headquarters in Capitol Hill Bldg. 1205, no later than **August 15, 2017 9:30 a.m.** at which time, bids will be publicly opened. The selected bidder will be subject to a Responsibility Determination pursuant to PSS Procurement Regulation Section 60-40-240. Proposal received after the aforementioned date and time will not be accepted under any circumstances.

/s/ Cynthia I. Deleon Guerrero, M.Ed. /s/ Kimmo M. Rosario, MMPA
Commissioner of Education Procurement & Supply Officer



Young indigenous people known as Lumads display a banner as they join a march of thousands of protesters to coincide with the 35th of July in Quezon City, Metro Manila on July 26, 2017.

Rights groups ask Duterte to retract threat to bomb schools

MANILA (AP) — Human rights groups asked the Philippine president on Wednesday to retract a threat of airstrikes against tribal schools he accused of harboring rebels, warning that such attacks would constitute war crimes. U.S.-based Human Rights Watch said international humanitarian law "prohibits attacks on schools and other civilian structures unless they are being used for military purposes," adding that deliberate attacks on civilians, including students and teachers, "is also a war crime."

operating under guerrilla control without government permits. "Get out of there. I'm telling the Lumads now. I'll have these bombs including your structures," Duterte said. "I will use the armed forces, the Philippine air force. I'll really have those bombed... because you are operating illegally and you are teaching the children to rebel against government."

Left-wing Rep. Emmi de Jesus of the Gabriela Women's Party asked Duterte to retract the threat, saying government troops may use it as a pretext to attack indigenous, or Lumad, schools and communities in the country's south which have come under threat from pro-military militias in recent years. Angered by recent communist rebel attacks on government forces, including a gunbattle last week that wounded five members of his elite presidential guards, Duterte has called off peace talks with the Maoist guerrillas and threatened their perceived sympathizers.

Carlos Conde of Human Rights Watch said Duterte, by calling for an attack on schools, "is directing the military to commit war crimes." Conde urged Duterte to sign a 2015 international political statement, the Safe Schools Declaration, that commits governments to supporting the protection of students, teachers and schools in times of armed conflict.

In a news conference late Monday after delivering his annual state of the nation address, Duterte condemned the insurgents for destroying bridges and torching schools in the countryside. But he said the rebels were sparing Lumad schools, which he alleged were

Duterte became president last year after campaigning on his extra-tough approach on crime as a prosecutor and later as mayor of southern Davao city. He has remained popular despite thousands of deaths in his nationwide anti-drug crackdown. Duterte also called for the abolishment of the Commission on Human Rights, an independent agency created under the constitution to investigate rights violations. He demanded that the commission and the ombudsman — an anti-graft prosecutor — route requests to investigate police and military

**COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS
DEPARTMENT OF COMMUNITY & CULTURAL AFFAIRS
DIVISION OF YOUTH SERVICES**

PUBLIC HEARING ANNOUNCEMENT

This is to inform the general public that the Division of Youth Services under the auspices of the Department of Community & Cultural Affairs will be conducting a public hearing on the FY 2018 Consolidated Block Grant State Plan under the authority of the Social Services Block Grant. Title 43, is amended and codified at 43 U.S.C. § 1399 et seq. on the following date(s):

ISLAND	DATE	TIME	VENUE
Saipan	08/01/2017	5:30 PM - 6:30 PM	DYS Saipan Youth Center
Tinian	08/10/2017	5:30 PM - 6:30 PM	Tinian Youth Center
Rota	08/17/2017	5:30 PM - 6:30 PM	Rota Youth Center

SOCIAL SERVICES BLOCK GRANT (SSBG)

The basic program that would be implemented under the Social Services Block Grant Consolidation by the CNMI must be linked to one or more of the 3 statutory goals:

1. Achieving or maintaining economic self-support to prevent, reduce, or eliminate dependency. (Self-Support)
2. Achieving or maintaining self-sufficiency, including reduction or prevention of dependency. (Self-Sufficiency)
3. Preventing or remedying neglect, abuse or exploitation of children and adults unable to protect their own interest, or preserving, rehabilitating or reuniting families. (Protective Services)
4. Preventing or reducing inappropriate institutional care by providing for community-based care, home-based care, or other forms of less intensive care. (Prevent Institutionalization)
5. Securing referral or admission for institutional care when other forms of care are not appropriate or providing services to individuals in institutions. (Appropriate Institutionalization)

An electronic copy of the 2018 Consolidated Block Grant State Plan may be viewed on the links provided below:

Division of Youth Services: www.dys.gov.mp
Department of Community & Cultural Affairs: www.dcca.gov.mp
Governor's Office: www.gonmp.gov

Copies for the above State Plan may also be picked up at the DYS Office in Chalan Plan, Fortin building 1st floor (located next to Bank of Guam). For more information, or to submit written comments, you may contact:

Telephone number: 664-3350231/2392
Rita Castro (DYS Case Worker): rcastro@dys.gov.mp
Sylvia S. Ada (DYS Acting Administrator): sada@dys.gov.mp

Email: rcastro@dys.gov.mp

/s/ Sylvia S. Ada
DYS Acting Administrator

/s/ Robert H. Hunter
DCCA Secretary

CONTINUED ON PAGE 17



DIVISION OF YOUTH SERVICES
DEPARTMENT OF COMMUNITY & CULTURAL AFFAIRS
COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS



FY2018 CONSOLIDATED BLOCK GRANT
SOCIAL SERVICES BLOCK GRANT

PUBLIC HEARING MINUTES – Tanapag Youth Center, Saipan

On August 3, 2017 the initial public hearing for Fiscal Year 2018 Consolidated Block Grant State Plan (SSBG) was conducted at the Tanapag Youth Center on Saipan at 5:30pm. Ms. Jennifer O. Tanaka, Fed. Program Coordinator IV led the presentation.

Participant's sign-in sheet, draft copies of the FY2018 CBG State Plan and power point presentation on the subject matter was presented to the attendees.

PUBLIC COMMENTS (PC) & RESPONSES:

1. PC (Question): Is there available hard copy of the State Plan for us to review?
 - Yes. We do have available copies on-site for your review. Also, it may be access on our website at www.dys.gov.mp.
2. PC (Question): Can DYS provide copy of the expenditure report to all partnering agencies for review prior to actual public hearings so that they can ask questions or have an input?
 - Yes, as published in the local newspapers a draft copy of the State Plan is uploaded on our website for review.
3. PC (Question): Can DYS place a 'public hearing signage' outside the center to remind the community of this hearing? I don't have time to read newspapers and I don't have computer at my house. But, if there is a 'sign' outside this building then I'm sure people from this village (Tanapag) will come here and listen to your presentation.
 - Thank you for that comment. We appreciate your suggestion and will consider it for future hearings.

At about 6:30pm the hearing was adjourned, no other comments/suggestions was received from the audience. Ms. Tanaka advised the attendees to email or contact the Division of Youth Services if they had any other questions or comments that might arise before the due date of the State Plan's submission to the grantor. The Division of Youth Services email address, phone numbers and contact persons was made available.

Hearing comments transcribed by: *Nina S. Neklufes*, Fed. Program Coordinator III

Saipan Public Hearing- 03 August from 5:30 to 6:30 pm. Saipan Roster:

FY 2018 CONSOLIDATED BLOCK GRANT STATE PLAN

PUBLIC HEARING: August 03, 2017 (5:30pm - 6:30pm)

Tanapag Youth Center - Saipan

SIGN IN SHEET



NO.	NAME	AGE	GENDER	VILLAGE	ETHNIC	CITIZEN
1	Margieray Santos	24	F	Kawat Tabla	Fil	U.S.
2	Christie Alder	25	F	S.V.	Cham	US
3	Rigel Prilay	39	F	Prigman III	Carol	U.S.
4	Pat Marchant	42	F	Chialan Kenea	Carol	U.S.
5	Caiten Diaz	33	F	Navy Hill	Chamounian	US
6	Maria Blapai	55	F	Chalob Lachob	Caro	US
7	Rebecca T. Usia	48	F	Kagnan	Car	US
8	Remedio Pangelinan	47	F	L. Zang H4	Car	us.
9	Gregoria Orop-	57	F	Chalan Kaga	Car	U.S.
10	Dorotha Tinsak	58	F	Sampa	Car	U.S.
11	Rita M Castro	61	M/F	Kobbenzello	Carol	U.S.
12	Elmyra Tactano	65	F	Talabura	Carol	U.S.
13						

Tinian Public Hearing- 10 August from 5:30 to 6:30 pm. Public Comments:



DIVISION OF YOUTH SERVICES
DEPARTMENT OF COMMUNITY & CULTURAL AFFAIRS
COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS



**FY 2018 CONSOLIDATED BLOCK GRANT
SOCIAL SERVICES BLOCK GRANT
PUBLIC HEARING MINUTES - TINIAN YOUTH CENTER**

On August 10, 2017, the public hearing for Fiscal Year 2018 the Consolidated Block Grant State Plan (SSBG) was conducted at the Tinian Youth Center at 5:30 pm. by Mrs. Rita Castro, Grant Writer. The sign-in sheet and draft copies of the State Plan were given to them.

Question: For a caseworker, they have caseworker II and III and does this mean the next time we have a grant we're going to get a caseworker too?

Mrs. Castro: No, it's vacant. Augusta Famaw went up to the [caseworker] II and so the [caseworker] I is vacant.

Question from the public: So that is open right now?

Mrs. Castro: I heard that it's closed but we have included that in the State Plan. There is 2 (two) positions open.

Public Comment: We definitely need 1 (one) more. I think even though she makes a hundred grand a year, it's not enough. She really can work in a way but when we talk about providing better services, we need at least 2 (two) people so that when one is gone the other one can be there. Because she deserves a vacation and she gets sick too. I mean without her, the people needing the services are gonna wait.

Mrs. Castro: We have appropriated for funds for it but for Fiscal Year 2017, Rota we filled both up but Tinian hasn't.

Public Comment: Again, comparing Rota with population, our population has doubled compared to them but they have 2 (two) staff and we have 1 (one), I guess we can take that into consideration.

Mrs. Castro: There is a 2nd one that is vacant and we're trying to fill it.

Public Comment: We need a female and male too.

Mrs. Castro: Well if that's the case and we hire another female, maybe we can ask another male to come in and assist us when we need one.

The CSBG State Plan hearing was done at 6:00 pm and continued by Ms. Resel Magofna presenting for the LIHEAP Program. Public was advised of the different ways to get a copy of the State Plan and were given the contact numbers for the Division of Youth Service.

Hearing comments transcribed by:  Lucinda R. Salgado, Community Development Trainee

CNMI FY 2018 CONSOLIDATED BLOCK GRANT STATE PLAN (SSBG)
 PUBLIC HEARING: August 10, 2017 (5:30pm - 6:30pm) Tinian Youth Center



SIGN IN SHEET

NO.	NAME	AGE	GENDER	VILLAGE	ETHNIC	CITIZEN
1	Lorena Lynn H. Santos	35	Female	Maipo Heights	Chamorro	U.S.
2	Joseph N. Bonia	34	Male	Maipo Heights	Chamorro	U.S.
3	Fredrick M. Mardina	35	Female	Maipo Valley	CHAMORRO	U.S.
4	BOGIE BERNIE	24	Female	Maipo Valley	CHAM	US
5	Bonny Gil	68	Male	Maipo	Cham	US
6	Bonja Barbara C.	51	Female	Maipo	Cham	US
7	Pam D. Swan	55	Female	Maipo	FI	US
8	LOU WAZU	57	Female	Maipo Heights	FI	FI
9	MURPHY	65	Female	Maipo Valley	FI	FI
10	Laura Aguado	51	Female	Carolinian Heights	FI	U.S.
11	Carole Alden	43	male	Village	Cham	U.S.
12	Mariane Atalia	52	Female	sub-division	Chamorro	U.S.
13	Jose Atalia	31	Male	"	"	"
14	Romedio Pineda	46	F	Saipu	Carolinian	US
15	Rosemary	40	F	Rogman III	Carolinian	US
16						
17						
18						
19						
20						
21						

Rota Public Hearing- 17 August from 5:30 to 6:30 pm. Public Comments:



DIVISION OF YOUTH SERVICES
DEPARTMENT OF COMMUNITY & CULTURAL AFFAIRS
COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS



**FY2018 CONSOLIDATED BLOCK GRANT
SOCIAL SERVICES BLOCK GRANT**

PUBLIC HEARING MINUTES – Rota Youth Center

The scheduled public hearings for Saipan, Tinian and Rota culminated at the Rota Youth Center on August 17, 2017 from 5:30pm to 6:30pm.

Sign-In sheet, draft copies of the FY2018 Consolidated Block Grant and power point presentation on the subject matter was presented to the attendees.

Ms. Jennifer O. Tanaka led the power point presentation. Afterwards, she welcomed comments/inputs from the audience, which none asked or commented. Then she provided DYS contact numbers and email addresses, should they have any comments before the submission of the final state plan.

A handwritten signature in blue ink, appearing to read "Nina S. Nekafjes".

Recorded by: Nina S. Nekafjes, Fed. Program Coordinator III

Rota Public Hearing- 17 August from 5:30 to 6:30 pm. Hearing Roster:



CNMI FY 2018 CONSOLIDATED BLOCK GRANT STATE PLAN (SSBG)
 PUBLIC HEARING: August 17, 2017 (5:30pm - 6:30pm) ROTA Youth Center

SIGN IN SHEET



NO.	NAME	AGE	GENDER	VILLAGE	ETHNIC	CITIZEN
1	Dobras Lizama	38	F	Ahnex-F	Chamorro	U.S
2	Donna M. Dgo	37	F	Sinapelo I	Chamorro	U.S
3	Donna L. MATATA	43	M	Sinapelo II	Chamorro	U.S
4	SEQUIELI. BAEVAK	55	F	Ahnex F.	Chamorro	U.S
5	ELIZABETH BAEVAK	55	F	Ahnex F	Chamorro	U.S.
6	Terrie Margara	34	F	Sinapelo	Chamorro	U.S.
7	Blanchelena Mearga	48	F	Sinapelo I	Cham.	U.S
8	QUINDY WRETTA	38	F	Sinapelo I	Cham.	U.S
9	Renee Ruppel	47	F	Sinapelo	Chamorro	U.S.
10	Rose Perry	40	F	SPD	Cham.	U.S.
11	Yemarie Jenkins	44	M	SPV	"	"
12	Mrs McKay	45	F	SPN	Cham.	U.S
13						
14						
15						

B: Certifications

1. Appendix B-1 – Anti-Lobbying

SSBG Legislation Certifications

CERTIFICATION REGARDING LOBBYING

Published: January 9, 2011

Audience:

Social Services Block Grants (SSBG)

Category:

Guidance, Policies, Procedures, Statute/Legislation

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-I.L.L., "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or

guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.



ROBERT H. HUNTER
SECRETARY
DEPARTMENT OF COMMUNITY & CULTURAL AFFAIRS

2. Appendix B-2 – Drug-Free Work Requirements

SSBG Legislation CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS

Published: January 18, 2011

Audience:

Social Services Block Grants (SSBG)

Category:

Guidance, Policies, Procedures, Statute/Regulation

CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS

This certification is required by the regulations implementing the Drug-Free Workplace Act of 1988: 45 CFR Part 76, Subpart, F, Sections 76.630(c) and (d)(2) and 76.645(a)(1) and (b) provide that a Federal agency may designate a central receipt point for STATE-WIDE AND STATE AGENCY-WIDE certifications, and for notification of criminal drug convictions. For the Department of Health and Human Services, the central point is: Division of Grants Management and Oversight, Office of Management and Acquisition, Department of Health and Human Services, Room 517-D, 200 Independence Avenue, SW Washington, DC 20201.

Certification Regarding Drug-Free Workplace Requirements (Instructions for Certification)

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification set out below.
2. The certification set out below is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, the agency, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. For grantees other than individuals, Alternate I applies.
4. For grantees who are individuals, Alternate II applies.
5. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
6. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio studios).
7. If the workplace identified to the agency changes during the performance of the grant, the grantee shall

inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph five).

8. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

Controlled substance means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

Conviction means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

Criminal drug statute means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

Employee means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All direct charge employees; (ii) All indirect charge employees unless their impact or involvement is insignificant to the performance of the grant; and, (iii) Temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Certification Regarding Drug-Free Workplace Requirements Alternate I. (Grantees Other Than Individuals)

The grantee certifies that it will or will continue to provide a drug-free workplace by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing an ongoing drug-free awareness program to inform employees about --
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will --
 - (1) Abide by the terms of the statement; and
 - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency in writing, within ten calendar days after receiving notice under paragraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under paragraph (d)(2), with respect to any employee who is so convicted –

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

(B) The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Joe Ten Ent. Bldg., Beach Road,

Chalan Piao

Saipan, MP

96950

Check if there are workplaces on file that are not identified here.

Alternate II. (Grantees Who Are Individuals)

(a) The grantee certifies that, as a condition of the grant, he or she will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant;

(b) If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, he or she will report the conviction, in writing, within 10 calendar days of the conviction, to every grant officer or other designee, unless the Federal agency designates a central point for the receipt of such notices. When notice is made to such a central point, it shall include the identification number(s) of each affected grant.

[55 FR 21690, 21702. May 25, 1990]


ROBERT H. HUNTER

SECRETARY

DEPARTMENT OF COMMUNITY & CULTURAL AFFAIRS

3. Appendix B-3 – Debarment and Suspension

SSBG Legislation CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS

Published: January 9, 2011

Audience:

Social Services Block Grants (SSBG)

Category:

Guidance, Policies, Procedures, Statute/Legislation

CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS

Certification Regarding Debarment, Suspension, and Other Responsibility Matters--Primary Covered Transactions

Instructions for Certification

1. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.

2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

4. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

5. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.

6. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.

7. The prospective primary participant further agrees by submitting this proposal that it will include the

clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Nonprocurement Programs.

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters--Primary Covered Transactions

(1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;

(b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

(2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transactions

Instructions for Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.

4. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meaning set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower tier participant agrees by submitting this proposal that, [[Page 33043]] should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from covered transactions, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Nonprocurement Programs.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility an Voluntary Exclusion--Lower Tier Covered Transactions

(1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.


ROBERT H. HUNTER
SECRETARY
DEPARTMENT OF COMMUNITY & CULTURAL AFFAIRS

4. Appendix B-4 – Environmental Tobacco Smoke (Pro-Children Act of 1994, P.L.103-227).

SSBG Legislation CERTIFICATION REGARDING ENVIRONMENTAL TOBACCO SMOKE

Published: January 9, 2011

Audience:

Social Services Block Grants (SSBG)

Category:

Guidance, Policies, Procedures, Statute/Legislation

CERTIFICATION REGARDING ENVIRONMENTAL TOBACCO SMOKE

Public Law 103227, Part C Environmental Tobacco Smoke, also known as the Pro Children Act of 1994, requires that smoking not be permitted in any portion of any indoor routinely owned or leased or contracted for by an entity and used routinely or regularly for provision of health, day care, education, or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law does not apply to children's services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for inpatient drug or alcohol treatment. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1000 per day and/or the imposition of an administrative compliance order on the responsible entity by signing and submitting this application the applicant/grantee certifies that it will comply with the requirements of the Act.

The applicant/grantee further agrees that it will require the language of this certification be included in any subawards which contain provisions for the children's services and that all subgrantees shall certify accordingly.


ROBERT H. HUNTER

SECRETARY

DEPARTMENT OF COMMUNITY & CULTURAL AFFAIRS

VII. OTHER INFORMATION

A. U.S. 2010 Census Summary Report Table #6-3, School Enrollment, Educational Attainment and Sex by Income.

Table 6-3. School Enrollment, Educational Attainment, and Sex by Earnings in 2009
 NOTE: For information on confidentiality protection, nonsampling error, and definitions, see www.census.gov/prod/cen2010/doc/dct2mp.pdf.

Characteristic	Total	\$1 to \$9,999 or loss	\$10,000 to \$14,999	\$15,000 to \$24,999	\$25,000 to \$34,999	\$35,000 to \$49,999	\$50,000 to \$64,999	\$65,000 or more
SCHOOL ENROLLMENT								
Population 16 years and over with earnings in 2009	27,161	14,151	4,579	3,853	1,886	1,604	549	539
Enrolled in school	1,591	1,052	175	162	88	74	25	15
Grade 1 to grade 8	12	9	2	0	0	0	1	0
Grade 9 to grade 12	592	554	14	16	4	4	0	0
College, graduate or professional school	987	489	159	146	84	70	24	15
Not enrolled in school	25,570	13,099	4,404	3,691	1,798	1,530	524	524
Males 16 years and over with earnings in 2009								
Population 16 years and over with earnings in 2009	15,168	7,597	2,737	2,185	1,004	896	355	394
Enrolled in school	728	492	76	70	36	32	9	13
Grade 1 to grade 8	6	3	2	0	0	0	1	0
Grade 9 to grade 12	317	293	10	9	2	3	0	0
College, graduate or professional school	405	196	64	61	34	29	8	13
Not enrolled in school	14,440	7,105	2,661	2,115	968	864	346	381
Females 16 years and over with earnings in 2009								
Population 16 years and over with earnings in 2009	11,993	6,554	1,842	1,668	882	708	194	145
Enrolled in school	863	560	99	92	52	42	16	2
Grade 1 to grade 8	6	6	0	0	0	0	0	0
Grade 9 to grade 12	275	261	4	7	2	1	0	0
College, graduate or professional school	582	293	95	85	50	41	16	2
Not enrolled in school	11,130	5,994	1,743	1,576	830	666	178	143
EDUCATIONAL ATTAINMENT								
Population 18 years and over with earnings in 2009	26,769	13,762	4,577	3,852	1,886	1,604	549	539
Less than high school graduate	3,144	2,285	448	298	62	34	9	8
High school graduate, GED, or alternative credential	10,108	5,911	1,795	1,420	525	324	69	64
Some college or associate's degree	7,530	3,656	1,349	1,209	613	471	138	94
Bachelor's degree or higher	5,987	1,910	985	925	686	775	333	373

Percent high school graduate, GED, or alternative credential or higher	88.3	83.4	90.2	92.3	96.7	97.9	98.4	98.5
Percent bachelor's degree or higher	22.4	13.9	21.5	24.0	36.4	48.3	60.7	69.2
Males 18 years and over with earnings in 2009	14,957	7,389	2,735	2,184	1,004	896	355	394
Less than high school graduate	1,982	1,359	316	219	46	27	9	6
High school graduate, GED, or alternative credential	5,952	3,269	1,171	895	332	202	47	36
Some college or associate's degree	4,146	1,925	795	630	339	285	106	66
Bachelor's degree or higher	2,877	836	453	440	287	382	193	286
Percent high school graduate, GED, or alternative credential or higher	86.7	81.6	88.4	90.0	95.4	97.0	97.5	98.5
Percent bachelor's degree or higher	19.2	11.3	16.6	20.1	28.6	42.6	54.4	72.6
Females 18 years and over with earnings in 2009	11,812	6,373	1,842	1,668	882	708	194	145
Less than high school graduate	1,162	926	132	79	16	7	0	2
High school graduate, GED, or alternative credential	4,156	2,642	624	525	193	122	22	28
Some college or associate's degree	3,384	1,731	554	579	274	186	32	28
Bachelor's degree or higher	3,110	1,074	532	485	399	393	140	87
Percent high school graduate, GED, or alternative credential or higher	90.2	85.5	92.8	95.3	98.2	99.0	100.0	98.6
Percent bachelor's degree or higher	26.3	16.9	28.9	29.1	45.2	55.5	72.2	60.0

Source: U.S. Census Bureau, 2010 Census The Commonwealth of the Northern Mariana Islands

B. U.S. 2010 Census Summary Report Table #6-5, Work Status by Income.

Table 6-5. Work Status in 2009 and Sex by Income in 2009

NOTE: For information on confidentiality protection, nonsampling error, and definitions, see www.census.gov/prod/cen2010/doc/dct2mp.pdf.

Characteristic	Total	No income	With income in 2009							
			\$1 to \$9,999 or less	\$10,000 to \$14,999	\$15,000 to \$24,999	\$25,000 to \$34,999	\$35,000 to \$49,999	\$50,000 to \$64,999	\$65,000 to \$74,999	\$75,000 or more
WORK STATUS IN 2009										
Population 16 years and over	38,679	7,309	16,256	5,018	4,387	2,228	1,913	720	242	606
Worked in 2009	27,166	1	13,631	4,628	3,874	1,916	1,706	643	220	547
Worked full-time, year-round	18,516	1	7,223	3,726	3,232	1,626	1,511	546	188	463
Worked less than full-time, year-round	8,650	0	6,408	902	642	290	195	97	32	84
Did not work in 2009	11,513	7,308	2,625	390	513	312	207	77	22	59
Males 16 years and over	19,909	2,858	8,333	2,927	2,465	1,210	1,063	450	164	439
Worked in 2009	15,171	1	7,338	2,741	2,182	1,025	938	399	150	397
Worked full-time, year-round	10,666	1	4,030	2,295	1,851	850	841	330	125	343
Worked less than full-time, year-round	4,505	0	3,308	446	331	175	97	69	25	54
Did not work in 2009	4,738	2,857	995	186	283	185	125	51	14	42
Females 16 years and over	18,770	4,451	7,923	2,091	1,922	1,018	850	270	78	167
Worked in 2009	11,995	0	6,293	1,887	1,692	891	768	244	70	150
Worked full-time, year-round	7,850	0	3,193	1,431	1,381	776	670	216	63	120
Worked less than full-time, year-round	4,145	0	3,100	456	311	115	98	28	7	30
Did not work in 2009	6,775	4,451	1,630	204	230	127	82	26	8	17

Source: U.S. Census Bureau, 2010 Census The Commonwealth of the Northern Mariana Islands

C. DCCA- Division of Youth Services Organizational Chart.



DIVISION OF YOUTH SERVICES

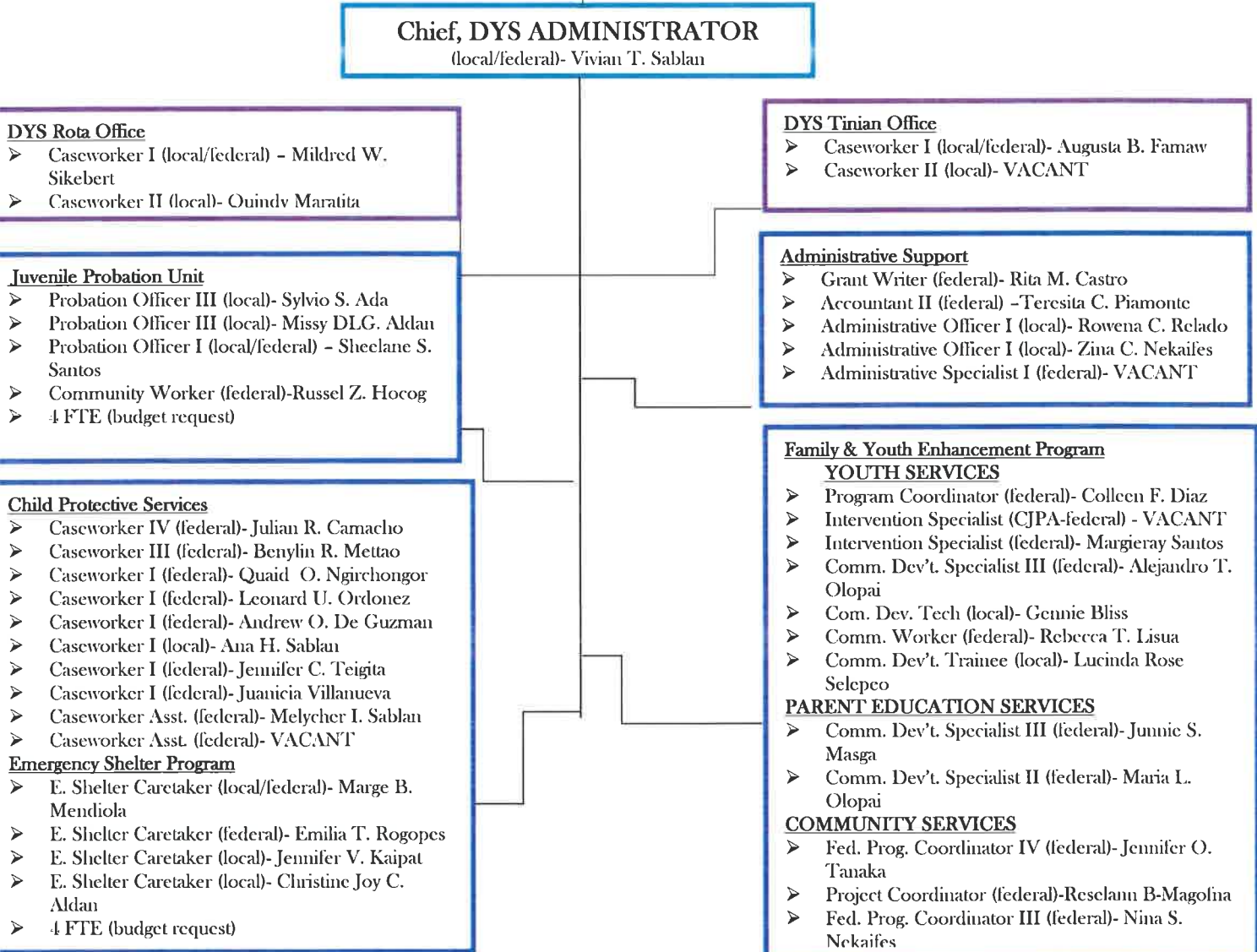


COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS
 DEPARTMENT OF COMMUNITY & CULTURAL AFFAIRS
 OFFICE OF THE ADMINISTRATOR
 CAPITOL HILL #1361 P.O. BOX 501000 SAIPAN, MP 96950

2018 Organizational Chart

Department of Community & Cultural Affairs
 SECRETARY- Robert H. Hunter

Funding Source:	
➤ Local 1220	16
➤ Federal	27
➤ Local/Federal	0.5
➤ Total Funded	48



D. 2017 Federal Poverty Guideline, U.S. of Health and Human Services.

The **poverty guidelines** are the other version of the federal poverty measure. They are issued each year in the Federal Register by the **Department of Health and Human Services** (HHS). The guidelines are a simplification of the poverty thresholds for use for **administrative** purposes — for instance, determining financial eligibility for certain federal programs.

The poverty guidelines are sometimes loosely referred to as the “federal poverty level” (FPL), but that phrase is ambiguous and should be avoided, especially in situations (e.g., legislative or administrative) where precision is important.

Key differences between poverty thresholds and poverty guidelines are outlined in a table under [Frequently Asked Questions](#) (FAQs). See also the [discussion of this topic](#) on the Institute for Research on Poverty’s web site.

The January 2017 poverty guidelines are calculated by taking the 2015 Census Bureau’s poverty thresholds and adjusting them for price changes between 2015 and 2016 using the Consumer Price Index (CPI-U). The poverty thresholds used by the Census Bureau for statistical purposes are complex and are not composed of standardized increments between family sizes. Since many program officials prefer to use guidelines with uniform increments across family sizes, the poverty guidelines include rounding and standardizing adjustments in the formula.

1. HHS POVERTY GUIDELINES FOR 2017

The 2017 poverty guidelines are in effect as of January 26, 2017.
See also the [Federal Register notice of the 2017 poverty guidelines](#), published January 31, 2017

2017 POVERTY GUIDELINES FOR THE 48 CONTIGUOUS STATES AND THE DISTRICT OF COLUMBIA	
PERSONS IN FAMILY/HOUSEHOLD	POVERTY GUIDELINE
For families/households with more than 8 persons, add \$4,180 for each additional person.	
1	\$12,060
2	\$16,240
3	\$20,420
4	\$24,600

2017 POVERTY GUIDELINES FOR THE 48 CONTIGUOUS STATES AND THE DISTRICT OF COLUMBIA

PERSONS IN FAMILY/HOUSEHOLD	POVERTY GUIDELINE
5	\$28,780
6	\$32,960
7	\$37,140
8	\$41,320

2017 POVERTY GUIDELINES FOR ALASKA

PERSONS IN FAMILY/HOUSEHOLD	POVERTY GUIDELINE
For families/households with more than 8 persons, add \$5,230 for each additional person.	
1	\$15,060
2	\$20,290
3	\$25,520
4	\$30,750
5	\$35,980
6	\$41,210

2017 POVERTY GUIDELINES FOR ALASKA

PERSONS IN FAMILY/HOUSEHOLD	POVERTY GUIDELINE
-----------------------------	-------------------

7	\$46,440
---	----------

8	\$51,670
---	----------

2017 POVERTY GUIDELINES FOR HAWAII

PERSONS IN FAMILY/HOUSEHOLD	POVERTY GUIDELINE
-----------------------------	-------------------

For families/households with more than 8 persons, add \$4,810 for each additional person.

1	\$13,860
---	----------

2	\$18,670
---	----------

3	\$23,480
---	----------

4	\$28,290
---	----------

5	\$33,100
---	----------

6	\$37,910
---	----------

7	\$42,720
---	----------

8	\$47,530
---	----------

The separate poverty guidelines for Alaska and Hawaii reflect Office of Economic Opportunity administrative practice beginning in the 1966-1970 period. Note that the poverty thresholds — the original version of the poverty measure — have never had separate figures for Alaska and Hawaii. The poverty guidelines are not defined for Puerto Rico, the U.S. Virgin Islands, American Samoa, Guam, the

Republic of the Marshall Islands, the Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, and Palau. In cases in which a Federal program using the poverty guidelines serves any of those jurisdictions, the Federal office which administers the program is responsible for deciding whether to use the contiguous-states-and-D.C. guidelines for those jurisdictions or to follow some other procedure.

The poverty guidelines apply to both aged and non-aged units. The guidelines have never had an aged/non-aged distinction; only the Census Bureau (statistical) poverty thresholds have separate figures for aged and non-aged one-person and two-person units.

Programs using the guidelines (or percentage multiples of the guidelines — for instance, 125 percent or 185 percent of the guidelines) in determining eligibility include Head Start, the Supplemental Nutrition Assistance Program (SNAP), the National School Lunch Program, the Low-Income Home Energy Assistance Program, and the Children's Health Insurance Program. Note that in general, cash public assistance programs (Temporary Assistance for Needy Families and Supplemental Security Income) do NOT use the poverty guidelines in determining eligibility. The Earned Income Tax Credit program also does NOT use the poverty guidelines to determine eligibility. For a more detailed list of programs that do and don't use the guidelines, see the [Frequently Asked Questions](#) (FAQs).

The poverty guidelines (unlike the poverty thresholds) are designated by the year in which they are issued. For instance, the guidelines issued in January 2016 are designated the 2016 poverty guidelines. However, the 2016 HHS poverty guidelines only reflect price changes through calendar year 2015; accordingly, they are approximately equal to the Census Bureau poverty thresholds for calendar year 2015. (The 2015 thresholds are expected to be issued in final form in September 2016; a preliminary version of the 2015 thresholds is now available from the Census Bureau.)

The poverty guidelines may be formally referenced as “the poverty guidelines updated periodically in the Federal Register by the U.S. Department of Health and Human Services under the authority of 42 U.S.C. 9902(2).”

E. FYs 2014- 2016 Compilation on Children & Adults Served.

DIVISION OF YOUTH SERVICES, Dept. of Community & Cultural Affairs

Fiscal Years 2014-2015 Compilation on Children Served.

NUMBER CHILDREN & YOUTH SERVED	FY2014	FY2015	FY2016 (Oct '15 - Jun '16)
CHILD PROTECTION UNIT	529	440	
JUVENILE PROBATION UNIT	145	252	192
F&YEP - Community Services	68	271	
F&YEP-Parent Education	306	289	
F&YEP-Youth	320	581	104
TOTAL	1368	1833	296

GENDER - CHILDREN & YOUTH	FY2014	FY2015	FY2016 (Oct '15 - Jun '16)
FEMALE	601	707	53
MALE	690	895	243
UNKNOWN	77	228	

NUMBER OF CHILDREN SHELTERED (Included in CPU #)	FY2014	FY2015	FY 2016 (Oct '15 - Jun '16)
EMERGENCY SHELTER PROGRAM	62	61	

GENDER - CHILDREN SHELTERED	FY2014	FY2015	FY 2016 (Oct '15 - Jun '16)
FEMALE	47	38	
MALE	15	23	

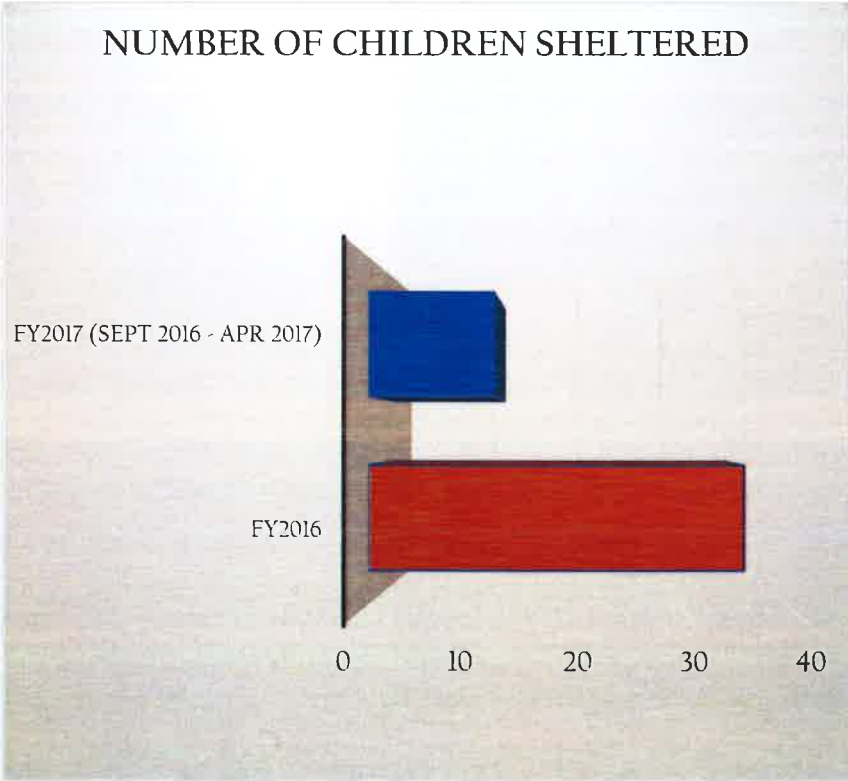
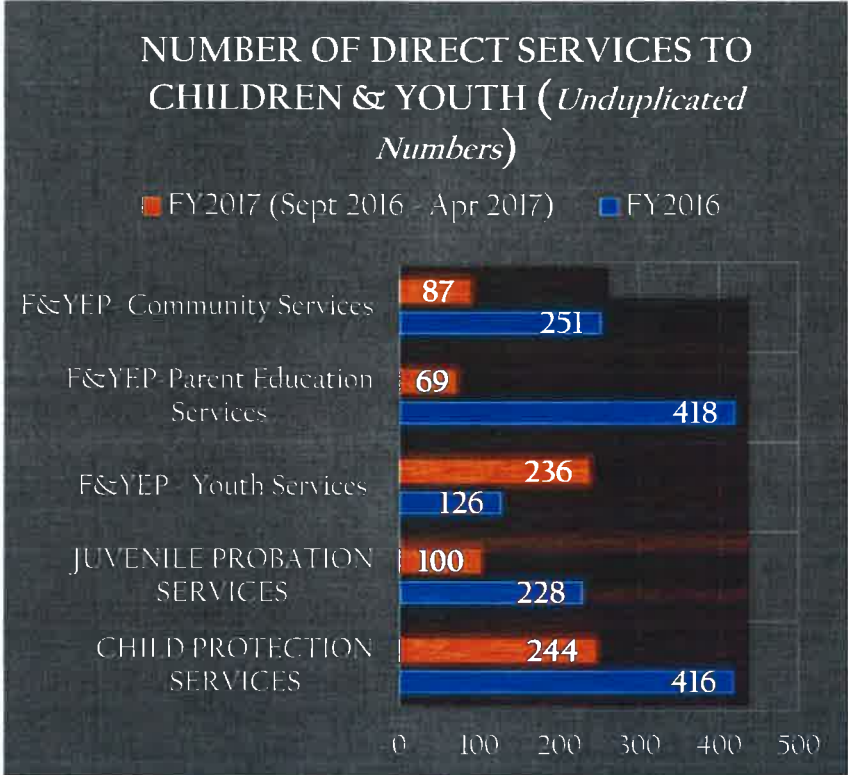
DIVISION OF YOUTH SERVICES, Dept. of Community & Cultural
Affairs

Fiscal Years 2014 - 2016 Compilation on Adults Served.

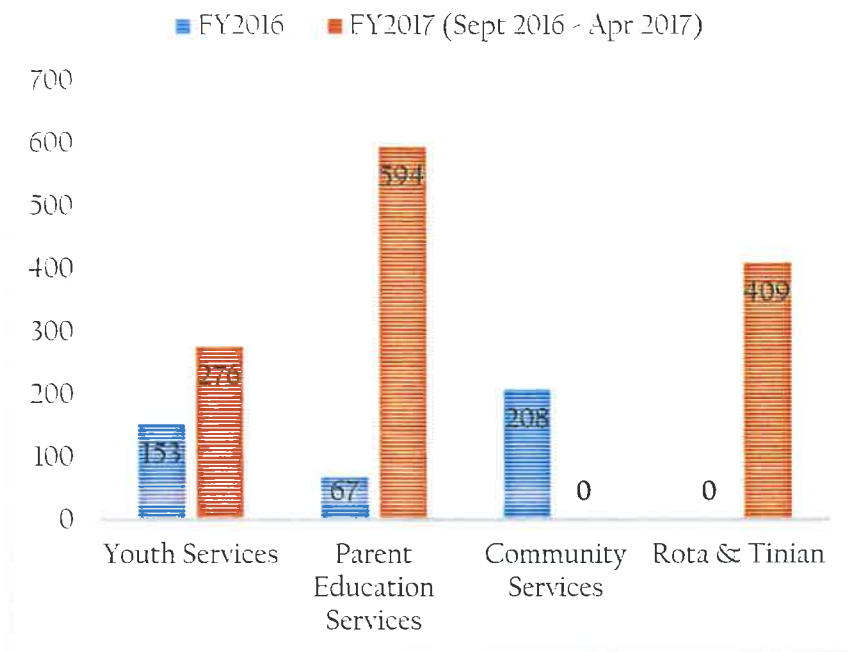
NUMBER ADULTS SERVED	FY2014	FY2015	FY2016 (Oct '15 - Jun '16)
CHILD PROTECTION UNIT	329	289	
JUVENILE PROBATION UNIT	0	0	0
F&YEP - Community Services	93	170	
F&YEP-Parent Education	237	569	
F&YEP-Youth	48	146	1
TOTAL	707	1174	

GENDER OF ADULT SERVED	FY2014	FY2015	FY2016 (Oct '15 - Jun '16)
FEMALE	481	823	1
MALE	183	317	
UNKNOWN	43	34	

F. FYs 2016- 2017 (Oct, 2016- Apr, 2017) Community Needs Assessments.



F&YEP OUTREACH- CHILDREN & YOUTH



NUMBER OF DIRECT SERVICES TO ADULTS (Unduplicated Numbers)



F&YEP OUTREACH- ADULTS

