

DISTRICT DEPARTMENT OF PERSONNEL
MARIANAS DISTRICT

	<u>Fiscal Years</u>					
	<u>1975</u>	<u>1976</u>	<u>1977</u>	<u>1978</u>	<u>1979</u>	<u>1980</u>
Operations ..	\$25,200	\$ 30,700	\$ 32,400	\$ 34,500	\$ 37,300	\$ 40,000
C. I. P.	\$ -0-	-0-	-0-	-0-	-0-	-0-
Totals ...	\$25,200	\$ 30,700	\$ 32,400	\$ 34,500	\$ 37,300	\$ 40,000

I. GENERAL DESCRIPTION:

The District Personnel Department is one of the essential "administrative services" entity of the District Administration, and is headed by the District Personnel Administrator, who receives general supervision and direction from the District Administrator, and technical direction and guidance from the Trust Territory Headquarters in Saipan.

District personnel management includes, but is not limited to processing of personnel actions, making salary adjustments in accordance with TT and District policies and procedures, recruitment (primarily at local level), placement, promotion, re-assignment and termination actions, etc., as well as processing various "personnel benefits" programs such as Retirements, Social Security (TT), Health Benefits, Death Benefits, etc..

II. STAFFING:

	<u>1975</u>	<u>1976</u>	<u>1977</u>	<u>1978</u>	<u>1979</u>	<u>1980</u>
Micro. ..	5	6	6	6	6	6

The increase of one (1) position will be to fund a full time personnel specialist in Rota.