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SECRETARY
GENERAL
SECRETARY OF THE
NCA

MEMORANDUM FOR THE SECRETARY

THE SECRETARY OF THE NATIONAL ASSOCIATION OF AMERICANS (NAA) HAS REQUESTED YOUR ASSISTANCE AS EXECUTIVE DIRECTOR UNDER SECRETARY TO THE SECRETARY OF THE NAA TO PREPARE FOR AND CONDUCT A VISIT TO THE NCA IN THE DISTRICT OF COLUMBIA IN ORDER TO OBTAIN ASSISTANCE TO AN ORGANIZATION WHICH SHOULD CONSIDER PERSONNEL WHO YOU WOULD RECOMMEND TO HIM FOR HIS CONSIDERATION UNDER THE REFERENCED SECRETARIAL ORDER TO SERVE ON HIS STAFF. RECOMMENDATIONS SHOULD COVER MEMBERS OF PLEBISCITE ADVISORY COMMITTEE AS DESCRIBED SEC. 1 OF ORDER AND ALSO AT LEAST MEMBERS OF VOTER REGISTRATION BOARD (V.R.B.).

ADDITIONALLY YOU SHOULD CONSIDER SUITABLE CANDIDATES FOR FOLLOWING TENTATIVELY SUGGESTED POSITIONS UNDER PLEBISCITE COMMISSION: SECRETARY (AMERICAN), ADMINISTRATOR FOR PLEBISCITE EDUCATION PROGRAM (INFORMATION SPECIALIST, AUDIO, TV, PUBLICATIONS, PRINTING, SCHOOL AND COMMUNITY RELATIONS), TRANSLATORS (CHANDROO AND CAROLINIAN), SECRETARY TO TYPIST FOR TRANSLATIONS, SECRETARY TO PLEBISCITE ADVISORY COMMITTEE, EXECUTIVE OFFICER FOR VOTER REGISTRATION BOARD, SECRETARY FOR V.R.B.

ALL APPOINTMENTS WOULD BE MADE ONLY ON APPROVAL OF MR. CANNAN WHO HAS FULL AUTHORITY WITHIN SECRETARIAL ORDER TO DECIDE ON NATURE AND COMPOSITION OF HIS STAFF. SINCE PROGRAM OF WHICH HE WILL BE IN CHARGE IS TO PROVIDE IMPARTIAL INFORMATION, THE EMPLOYEES MAY BE SELECTED BY WORK IN CONNECTION WITH THAT PROGRAM AND, IN LINE WITH REFERRED INSTRUCTIONS TO NCA, WILL RECEIVE ADMINISTRATIVE LEAVE DURING PERFORMANCE OF SUCH DUTIES. ACTING DUTY RICE SENDS.

YOUR COOPERATION IS APPRECIATED.