

April 30, 1976
DRAFT/N. Solomon

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- I. Introduction
- A. Introduction of guests
 - B. Description of Marianas situation
- II. Overview
- A. Basic goals
 - 1. A "good" constitution
 - 2. An efficient convention
 - B. Overview of state constitutions
 - C. Recent state constitutional activity
 - D. Relevant questions and experiences - Puerto Rico, commonwealths, etc.
- III. The Convention
- A. Preparing for the convention
 - 1. Pre-convention committee
 - a. Membership
 - b. Functions
 - i) Honorary body
 - ii) Publicity function
 - iii) Physical facilities and administrative preparation
 - iv) Interaction with OTSP
 - a. Intermediary role
 - b. Source of recommendations to delegates
 - v) Possible continuing role

2. Physical facilities
 - a. The convention hall
 - b. Other rooms and facilities
 - c. Equipment
 - d. Public
 - e. Newsmen
3. Scheduling the convention
 - a. Time limit
 - b. Recess
4. Prepared materials
 - a. U.S. Constitution and Model State Constitution
 - b. State constitutions: which ones?
 - c. Administrative manual
 - i) Topics
 - ii) Cover memo: detail of legal info/length
 - iii) Literature survey and analysis
 - iv) Role of Model State Constitution
 - v) Recommendations
 - vi) Draft constitution
5. Preparing the delegates
 - a. What given to them/when/what put in library
 - b. Library
 - i) Necessary materials/periodicals/treatises, etc.
 - ii) Special needs for Marianas
 - c. Pre-convention meeting/briefing

6. Pre-convention publicity
 - a. By whom
 - b. What
 7. Citizen participation
- B. At the convention
1. What to expect: overview/discussion of peculiar Marianas problems, if any
 2. Organizing the convention
 - a. Day #1
 - b. Officers
 - i) President
 - a. Briefing of delegates on job requirements
 - b. Selection procedure
 - ii) Vice President
 - iii) Secretary
 - iv) Sgt. at Arms
- C. Committee structure
1. #1 Selection/ # of delegates per committee
 - a. Substantive: see attached page.
 - b. Auxiliary
 - i) Rules
 - ii) Administration
 - iii) Style and drafting
 - iv) Public Information
 - v) Others

[Note: N.J.(1947) had 5: (1) arrangement and form, (2) submission and address to people; (3) rules, organization, and business affairs; (4) credentials (5) printing and authentication of documents; (6) public information and documents.

Hawaii (1950) had 3: (1) Rules and Order of Business; (2) Accounts; (3) Printing, plus Committees on Style and on Submission and Information.]

2. Procedure
3. Committee of the whole
- D. Public hearings
 1. Timing
 2. Purpose
 3. Personnel needs
 - a. Consultants
 - i) Tasks required
 - ii) Skills required
 - a. Legal
 - b. Non-legal
 - b. Support staff
 - c. Drafting Service
 - d. Constitutional generalist
 4. The materials of a convention
 5. Troubleshooting: identifying potential issues and problems
- E. Publicity
 1. During the Convention
 2. Afterwards
- F. Ratification
 1. Timing
 2. Transition

IV. The Constitution

A. Content

1. Standard problems
2. Marianas issues
 - a. Land alienation
 - b. Citizenship
 - c. Public Lands
 - d. Relationship of municipalities

B. Relevant provisions in Covenant

V. Bibliography

Appendix A

Briefing Papers

Alaska: 55 delegates (1955)/12 briefing papers

- (1) The State Const. within the American Political System
- (2) Civil Rights and Liberties
- (3) The Alaskan Court and the State Patrimony
- (4) Suffrage and Elections
- (5) The Legislative Department
- (6) The Executive Department
- (7) The Judicial Department
- (8) The Const. and Local Government
- (9) State Finance
- (10) Legislative Structure and Apportionment
- (11) Const. Amendment and Revision
- (12) Initiative, Referendum, and Recall

Hawaii (1950): 63 delegates/14 briefing papers

- (1) Bill of Rights and General Welfare
- (2) Const. Amendments and Revision
- (3) Suffrage and Elections
- (4) Legislative Referendum and Recall
- (5) Structure of State Legislatures
- (6) Legislative Organization and Procedure
- (7) Constitutional Provisions for Legislative Apportionment and Reapportionment
- (8) Legislative Aids
- (9) Executive Offices

- (10) Fiscal Provisions
- (11) Budgeting and Appropriation Provisions
- (12) State Judicial Systems
- (13) Home Rule
- (14) Bibliography

NJ (1947): 81 delegates/35 monographs, 437 pp., mailed to delegates upon election.

Appendix B

Substantive Committees:

A. Alaska (1955)

1. Preamble
2. Suffrage, elections, and apportionment
3. Legislature
4. Executive
5. Judiciary
6. Resources
7. Finance and Taxation
8. Local government
9. Direct legislation and amendment
10. Ordinances and transitional measures

B. NJ (1947)

1. Rights, privileges, amendments, and miscellaneous
2. Executive, militia, and civil offices
3. Legislature
4. Judiciary
5. Taxation and finance

C. Hawaii (1950)

1. Bill of Rights
2. Legislative Powers and Functions
3. Executive Powers and Functions
4. Judiciary
5. Taxation and Finance
6. Local Government

7. Education
8. Health and Public Welfare
9. Industry and Labor
10. Agriculture
11. Conservation and Land
12. Hawaiian Homes Commission Act
13. Suffrage and Elections
14. Revisions, Amendments, Initiative, Referendum
and Recall
15. Ordinances and Continuity of Law
16. Miscellaneous Matters