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May 17, 1976

Dr. John P. Wheeler, Jr.
One Hedgerley Close
Cambridge, England CB3 0EW

Dear Dr. Wheeler:

Thank you for stopping by again last week to talk to us regarding the Northern Marianas Constitutional Convention. As soon as you submit a statement regarding your expenses we will be glad to remit the appropriate amount to your secretary at Hollins.

In accord with our conversation on Friday, I would like to offer you a position as consultant to this firm in connection with the Northern Marianas Constitutional Convention. The compensation would be at the rate of \$3,000 per month or a total of \$6,000 for the two-month period of time that we have discussed. In addition, we will provide you with per diem expenses at the rate of \$35 per day and transportation to and from Saipan and any other trips which we agree are necessary. I hope that these arrangements are satisfactory to you. I want this to be a friendly as well as productive relationship and I want you to feel free to raise with me any question you have regarding the terms of your compensation.

With respect to the substance of your work, I think we share the view that it is difficult to define precisely now the scope and extent of your work in connection with the Convention. At this point in our planning process, it appears to me that the following assignments will fully occupy your time:

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1. Review of draft briefing papers prepared in this office and preparation of suggested revisions;
2. Initial drafting of selected briefing papers, particularly the "overview" paper which we have discussed and which will be the subject of a separate letter;
3. Participating as a senior member of the staff counselling the members of the Constitutional Convention regarding their procedures and substance of their work;
4. Serving as expert in residence to advise the Convention regarding the experience of the States, the relevant literature and preferred practice in connection with the drafting of the constitution; and
5. Providing the wide range of other professional services, including running the Xerox if required, in order to assist the Convention to complete its business satisfactorily.

As indicated above, I hope that I will be able to write you a separate letter regarding the possible contents of the "overview" paper which I would like you to begin to draft. I believe you have a fairly good sense, based upon our discussion, as to what subjects might usefully be dealt with and I encourage you to begin work on this as soon as your schedule permits.

The facilities of our London office are available to you and I am sure that you will find my partner, Sam Stern, a most cooperative and congenial colleague. I hope that the two of you will get together in the near future. I will keep you posted on developments and send you any pertinent materials that cross my desk.

I am very pleased to welcome you aboard and I look forward to working with you.

Sincerely,

Howard P. Willens

cc: Mr. Stern

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