

01  
9

WILMER, CUTLER & PICKERING  
1666 K STREET, N. W.

RICHARD H. WILMER (692-1976)

LLOYD N. CUTLER  
JOHN H. PICKERING  
MANUEL F. COHEN  
HUGH R. H. SMITH  
LOUIS F. OBERDORFER  
J. ROGER WOLLENBERG  
CHARLES C. GLOVER, III  
MARSHALL HORNBLLOWER  
HENRY T. RATHBUN  
REUBEN CLARK  
SAMUEL J. LANAHAN  
WILLIAM R. PERLIK  
SAMUEL A. STERN  
ARNOLD M. LERMAN  
ROBERT P. STRANAHAN, JR.  
MAX O. TRUITT, JR.  
JOEL ROSENBLUM  
HOWARD P. WILLENS  
ANDREW T. A. MACDONALD  
ROBERT A. HAMMOND, III  
DANIEL K. MAYERS  
TIMOTHY B. DYK

DAVID R. ANDERSON  
J. RODERICK HELLER, III  
ARTHUR F. MATHEWS  
JAMES S. CAMPBELL  
DENNIS M. FLANNERY  
DANIEL MARCUS  
JAMES ROBERTSON  
RAYMOND C. CLEVINGER, III  
LOUIS R. COHEN  
MICHAEL R. KLEIN  
STEPHEN A. WEISWASSER  
TIMOTHY N. BLACK  
SALLY KATZEN  
F. DAVID LAKE, JR.  
PAUL J. MODE, JR.  
STEPHEN F. BLACK  
C. BOYDEN GRAY  
RONALD J. GREENE  
JAY F. LAPIN  
DEANNE C. SIEMER  
GARY D. WILSON

WASHINGTON, D. C. 20006

CABLE ADDRESS: WICRING WASH. D. C.  
INTERNATIONAL TELEX: 440-239  
TELEX: 89-2402  
TELEPHONE 202 872-6000

EUROPEAN OFFICE

5, CHEAPSIDE

LONDON, EC2V 6AA, ENGLAND

TELEPHONE 01-236-2401

TELEX: 851 883242

CABLE ADDRESS: WICRING LONDON

RICHARD A. ALLEN  
PETER D. BEWLEY  
STEWART A. BLOCK  
LACKLAND H. BLOOM, JR.  
MICHAEL L. BURACK  
RICHARD W. CASS  
WILHELMINA REUBEN COOKE  
MICHELE B. CORASH  
MARY CAROLYN COX  
PATRICIA D. DOUGLASS  
S. ALLEN EARLY, III  
JAMES R. FARRAND  
NANCY C. GARRISON  
NEAL H. GOLDBERG  
CORNELIUS J. GOLDEN, JR.  
FRANCES M. GREEN  
ROBERT C. HACKER  
ALLEN H. HARRISON, JR.  
JOHN H. HARWOOD II  
MICHAEL S. HELFER  
A. STEPHEN HUT, JR.  
C. LORING JETTON, JR.  
DAVID R. JOHNSON

NEIL J. KING  
WILLIAM J. KOLASKY JR.  
JOHN H. KORNIS  
WILLIAM T. LAKE  
ELWYN C. LEE  
CARY B. LERMAN  
ROBERT B. MCCAW  
MARY A. McREYNOLDS  
A. DOUGLAS MELAMED  
ROBERT R. MORRIS  
WILLIAM J. PERLSTEIN  
PHILLIP L. RADOFF  
RENÉ TOWNSEND ROBINSON  
JOHN ROUNSAVILLE, JR.  
MICHAEL S. SCHOOLER  
GAIL F. SCHULZ  
KAREN KOSER SCHWARTZ  
THEODORE S. SIMS  
MARIANNE K. SMYTHE  
DOUGLAS G. THOMPSON, JR.  
ALAN S. WEITZ  
ROBERT G. WILSON  
WALTER T. WINSLOW, JR.  
ROGER M. WITTEN

EZEKIEL G. STODDARD  
GERARD C. SMITH  
COUNSEL

July 8, 1976

Mr. Howard N. Mantel  
Director, Government Programs  
Institute of Public Administration  
55 West 44th Street  
New York, New York 10036

Dear Mr. Mantel:

As you know, this law firm has been retained to provide professional services in connection with the Northern Mariana Islands Constitutional Convention. One of the important components of this assignment is the preparation of numerous briefing papers for the Convention delegates. I would like to know whether the Institute of Public Administration is available to provide consulting services to this firm in connection with the writing of these papers.

Our principal need is for some knowledgeable external review of the papers before they are put into final form. We are planning to write approximately 13 such briefing papers, averaging about 50/60 pages in length. As now scheduled, the subjects to be considered are as follows: (1) Executive Branch, (2) Legislative Branch, (3) Judiciary Branch, (4) Local Government, (5) Bill of Rights, (6) Suffrage and Elections, (7) Taxation and Public Debt, (8) Amendment Process, (9) Land Alienation, (10) Public Lands, Environment and Natural Resources, (11) Education, (12) Schedule & Transitional Problems, and (13) Washington Representation.

Mr. Howard N. Mantel  
July 8, 1976  
Page Two

I am approaching IPA with this request because of your ready access to professionals with varying skills and experience. I am particularly interested in having one organization assume the responsibility for identifying the particular kind of expert or experts who could most effectively and economically review these papers. We are not seeking editing assistance; we are concerned principally with making certain that no major issues have been overlooked, that the appropriate resource materials have been suitably used, that the alternatives before the Convention have been fairly set forth, and that the relevant practical and other considerations have been properly summarized. If IPA is willing to assume this consulting responsibility, we can discuss in more detail the precise nature of the assistance which we are seeking.

Our budget for this project is very limited. I can allocate no more than \$6,000 to this particular aspect of the undertaking. Based upon our informal discussion a few weeks ago, I would like some assurance that you personally will allocate approximately 10 days of your time to the effort and that other professionals will be able to spend the equivalent of about 15-20 man-days of effort. I would like to keep related expenses, such as travel, down to an absolute minimum. It is my hope that you can provide a useful service within these financial constraints; if this is not the case, I would like to be so advised.

There is still considerable uncertainty regarding the actual commencement of the Convention. It looks now as though the Convention is unlikely to begin before September at the earliest, which means that the briefing papers should be completed by approximately the third week of August. If the Convention slips to October, of course, we will have an additional two or three weeks to work on the papers.

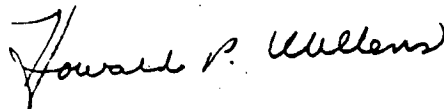
If IPA is willing to undertake this assignment, I expect that we will be able to send the first papers to you during the week of July 19. Assuming that our review process here functions as it should, other papers should be available during the weeks of July 26 and August 2.

16083

Mr. Howard N. Mantel  
July 8, 1976  
Page Three

Please feel free to give me a call to discuss  
this matter further. I look forward to working with  
you.

Sincerely,

A handwritten signature in cursive script that reads "Howard P. Willens". The signature is written in dark ink and is positioned above the printed name.

Howard P. Willens

cc: Mr. Randolph L. Marshall

16084