

HOUSE OF TAGA
SAIPAN, CM 96950

JOB ORDER

AMENDMENT
J No. 00351-1
(To be assigned by Finance)

PART I - REQUEST

From: SECOND NORTHERN MARIANAS CONSTITUTIONAL CONVENTION

To: DIRECTOR OF PUBLIC WORKS

An estimate of cost is requested for the following (describe - attach drawing if necessary):

POL SERVICES
1711-4261

Herman Guerrero
HERMAN T. GUERRERO, PRESIDENT

(Account to be Charged)

(Signature of Requestor)

(Date)

PART II - ESTIMATE

Estimated cost of above work is \$ 100.00 by John C. Pangelinan, Director of Public Works
(Signature - Performing Department & Date)

PART III - ACCEPTANCE

The above estimate is acceptable and it is requested that the work be performed upon certification of funds available.
Herman Guerrero
HERMAN T. GUERRERO, CON-CON PRESIDENT
(Signature of Requestor) (Date)

PART IV - CERTIFICATION

Certified funds available. Account Number 1711 Amount \$ 100.00
Deposit received \$ _____ Receipt No. _____ David L. Igitol, Chief, F&A
(Signature - Finance) (Date)

PART V - COMPLETION NOTICE

Work completed - final costs are: _____ Remarks: _____
Labor _____ \$ _____
Material _____
Other _____
Labor Surcharge _____
Materials Surcharge _____
Total \$ _____ (Signature - Performing Department & Date)

PART VI - FINANCE

General Ledger Account	Cost Account	Object Class	Debit Amount	Credit Amount	Posted by (Initials & Date)

HOUSE OF TAGA
SAIPAN, CM 96950

JOB ORDER

No. _____
(To be assigned by Finance)

PART I - REQUEST

From: SECOND NORTHERN MARIANAS CONSTITUTIONAL CONVENTION

To: DEPARTMENT OF EDUCATION, CNMI

An estimate of cost is requested for the following (describe - attach drawing if necessary): PRINTING AND REPRODUCTION OF CONCON JOURNALS AND DOCUMENTS.

1711-4245

(Account to be Charged)

HERMAN T. GUERRERO, PRESIDENT

(Signature of Requestor)

(Date)

PART II - ESTIMATE

Estimated cost
of above work is \$ _____

by ANTONIO T. QUITUGUA
ASSOCIATE SUPT. FOR ADMINISTRATION

(Signature - Performing Department & Date)

PART III - ACCEPTANCE

The above estimate is acceptable and it is requested that the work be performed upon certification of funds available.

HERMAN T. GUERRERO, PRESIDENT

(Signature of Requestor)

(Date)

PART IV - CERTIFICATION

Certified funds available.

Account Number 1711-4245

Amount \$ _____

Deposit received \$ _____

Receipt No. _____

DAVID L. IGITOL

(Signature - Finance) (Date)

PART V - COMPLETION NOTICE

Work completed - final costs are:

Remarks:

Labor _____ \$

Material _____

Other _____

Labor Surcharge _____

Materials Surcharge _____

Total

\$ _____

(Signature - Performing Department & Date)

PART VI - FINANCE

General Ledger Account	Cost Account	Object Class	Debit Amount	Credit Amount	Posted by (Initials & Date)