SECOND NORTHERN MARIANAS CONSTITUTIONAL CONVENTION

SAIPAN, CM 96950

MEMORANDUM

DATE: June 24, 1985

TO: All delegates and staff

FROM: Convention President

SUBJECT: Employment and Overtime

Pursuant to Section 5(a) of Public Law 4-22, only the Convention President can obligate or expend Convention funds.

As a practical matter and to ensure the efficient administration of the Convention, this means:

- 1. No person may be employed by the Convention and no promise of employment, compensation, or payment of any kind of or to any person can be made, except of the signature of the President.
- 2. No overtime is authorized and no overtime will be paid unless approved in advance by the President.

Your cooperation is appreciated.

Herman T. Guerrero