

RULES OF PROCEDURE
FOR THE
NORTHERN MARIANAS SECOND CONSTITUTIONAL CONVENTION

ADOPTED JUNE 18, 1985
AS AMENDED JUNE 20, 1985

1. Pre-Convention Committee Chairman to Convene Convention. The Pre-Convention Chairman shall convene the Northern Marianas Constitutional Convention in Saipan, Northern Mariana Islands, on June 18, 1985, at 9:00 a.m. The Convention shall adjourn no later than July 17, 1985.

2. Pre-Convention Committee Chairman as Acting President. The Pre-Convention Committee Chairman shall act as president of the Convention until the Convention elects a president from among its membership.

3. Delegates' Oath of Office. The Governor shall administer the following oath of affirmation to the delegates en masse:
"I do solemnly swear (or affirm) that I will faithfully execute the office of delegate to the Northern Marianas Constitutional Convention and will, to the best of my ability, support the Constitution of the United States and the Covenant To Establish a Commonwealth of the Northern Mariana Islands in Political Union with the United States of America (so help me God)."

4. Quorum of the Convention. A quorum of the

RULES OF PROCEDURE

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Convention shall consist of thirteen (13) delegates, provided, however, that at least one (1) delegate from each senatorial district is present for the transaction of business by the Convention.

5. Majority Necessary to Act. No proposed amendments to constitutional provisions shall be adopted by the Convention except by the affirmative votes of not less than three-fourths (3/4) of the delegates present in the Convention, with delegates voting only in person. A majority of delegates present, a quorum being present, shall be sufficient for the taking of any other action except when the affirmative vote of a greater number shall be required by these Rules.

6. Organization of Convention - - First Order of Business. The first order of business at the first session of the Convention, following the call to order by the Pre-Convention Committee Chairman and the invocation, shall be the roll call of delegates and the election of the president of the Convention.

7. Admission to Floor - - Defined. No person, other than a delegate, officer, employee or consultant of the Convention, accredited news correspondent or person invited by the president shall be ~~admitted~~ on the floor of the Convention immediately preceding the time set for any call to order and immediately following adjournment. Only delegates, officers, employees, consultants and such other persons as may be authorized by the president or the Convention shall be admitted to the floor of the Convention during the session. The phrase "floor of the Convention" means the room or chamber where the Convention sits in

ession, excluding the space designated for visitors and for the press.

8. Officers. The Convention shall elect a president from among its membership by secret ballot vote. The President shall appoint from among its membership three (3) vice-presidents, one from each senatorial district, a floor leader and the secretary of the Convention.

9. Duties of the President. The president shall perform the following duties:

(a) The president shall have the responsibility for scheduling sessions of the Convention. He/she shall call the Convention to order and, except in the absence of a quorum, shall proceed to business in the manner prescribed by these Rules;

(b) He/she shall preserve order and decorum and, in debate, shall confine delegates to the questions under discussion. When two (2) or more delegates arise at the same time, he/she shall name the delegate entitled to the floor;

(c) He/she shall decide all questions of order, subject to appeal to the Convention. On every appeal he/she shall have the right, in his/her place, to assign his/her reason for

his/her decision. In case of such appeal no delegate shall speak more than once.

(d) He/she may substitute any delegate to perform the duties of the chair, but for no longer period than two (2) consecutive Convention days, except by special consent of the Convention;

(e) When the Convention shall be ready to go into Committee of the Whole, he/she shall name a chairman to preside therein. The president may designate himself/herself to serve as chairman of the Committee of the Whole;

(f) When necessary or required, he/she shall certify all official acts of the Convention with the date thereof;

(g) He/she shall declare the vote and announce the result according to the fact on all questions and divisions;

(h) He/she shall not be required to vote except in case of a tie;

(i) He/she shall serve as a member **ex officio** without a vote of the four substantive committees created by Rule 24;

(j) He/she shall, in consultation with the vice-presidents, exercise general supervisory responsibility over the work of consultants and employees, including the secretary, assistant secretary, journal and Convention clerks, sergeants-at-arms, and such other employees as are available to the Convention, none of whom except the secretary shall be a delegate to the Convention;

(k) He/she shall serve as the Chairman of the Committee on Organization and Procedures, which committee is described in Rule 23 and;

(l) He/she shall appoint the three vice-presidents, the floor leader and the secretary of the Convention.

10. Duties of the Vice Presidents. The vice-president appointed from Rota shall be first vice-president; the vice-president appointed from Tinian shall be second vice-president; and the vice-president appointed from Saipan shall be third vice-president. The first vice-president shall have precedence over the second vice-president, and the second vice-president shall have precedence over the third vice-president for the purpose of determining who shall preside in the temporary absence of the president and for other purposes.

In the temporary absence of the president, or in the event of his/her temporary inability to preside, his/her duties shall devolve upon the first vice-president, or if he/she also be absent upon the second vice-president, or if he/she too be absent upon the third vice-president. For the purpose of this Rule, the terms "temporary absence" and "temporary inability" shall mean an absence or inability not to exceed five (5) consecutive Convention sessions. "Convention session" shall mean any day on which the Convention meets. The vice-presidents shall also serve as members of the Committee on Organization and Procedures described in Rule 23.

11. Vacancy in the Office of President. In the event of a vacancy in the office of president by death or resignation, the absence of the president from his/her duties for more than five (5) consecutive Convention sessions, the inability of the president to discharge his/her responsibilities for more than five (5) consecutive Convention sessions, or otherwise, the Convention shall, by majority vote of the elected delegates, elect a president to fill such vacancy. Such election will constitute the determination of the delegates that a vacancy exists in the office of president.

12. Vacancy in the Office of Vice-President; Temporary Absence or Inability of Vice President. In the event of a vacancy in the office of any vice-president by death, resignation or otherwise, the Convention shall, by majority vote of the elected delegates, elect a new vice-president from the same senatorial district as that of his/her predecessor in office.

In the temporary absence of any vice-president or in the event of the temporary inability on the part of any vice-president to discharge the duties of his office, he/she shall have the power to designate and appoint some other delegate of the same senatorial district to discharge the duties of his office during his temporary absence or temporary inability.

13. Duties of the Floor Leader. The floor leader shall assist the president and shall perform the following duties:

(a) He/she shall propose routine motions for the orderly and speedy conduct of business;

(b) He/she shall act as floor manager in aid of the adoption of proposals or resolutions where another delegate does not assume this task; and

(c) He/she shall perform such other duties as the president or the Convention shall designate.

14. Duties of the Secretary. It shall be the duty of the Secretary:

(a) To attest by his or her signature all proposed constitutional amendments and resolutions adopted by the Convention, orders, proceedings and other documents issued by order of the Convention.

(b) To certify and transmit or cause to be transmitted to the Governor, the President of the Senate, and the Speaker of the House of Representatives all proposed constitutional amendments and resolutions adopted by the Convention.

(c) To call the roll at the opening of each session of the Convention, and the President shall announce whether or not a quorum is present.

15(A). Duties of the Administrative Officer.

Pursuant to the direction of the president, the administrative officer shall perform the following duties:

(1) He/she shall supervise the employees of the Convention;

(2) He/she shall keep and cause to be kept a daily journal of the Convention proceedings, summarizing the matters considered and the actions taken by the Convention, and shall provide a copy of the journal for the preceding day on which the Convention met to each delegate before the start of each session;

(3) He/she shall distribute or cause to be distributed the agenda of the business of the Convention for each day that the Convention meets to the delegates or others as appropriate;

(4) He/she shall prepare for duplication all proposals and other documents that are required to be duplicated under these Rules;

(5) He/she shall give a number to every delegate proposal for the Constitution when introduced, and the numbers shall be in numerical order. When a committee recommendations is reported, he/she shall give it a number, in separate series for each committee, which shall be known as the committee recommendation number. He/she shall keep the several proposals and recommendations on file in order by their numbers, unless otherwise ordered by the Convention. "Delegate proposal" and "committee recommendation" shall have the same meaning for the purpose of this Rule as they have for the purposes of Rule 54;

(6) He/she shall preserve all proposals, reports of committees and all other records, books, documents and papers of the Convention

and after the adjournment of the Convention shall make such disposal of them as the Convention shall direct;

(7) He/she shall arrange for the recording of the Convention proceedings and the transcription of such recording; and no business may be transacted by the Convention in the absence of a quorum. Presence of a majority of the delegates shall constitute a quorum; provided that, at least one delegate is present from each of the three senatorial districts; and

(8) He/she shall supervise the use of all Convention rooms and equipment and perform such other duties as are assigned to him.

15(B). Duties of other Employees. The following employees of the Convention shall have the duties specified below:

(1) Assistant Administrative Officer:
The assistant administrative officer shall aid the administrative officer in performing the duties listed in Rule 15(A) and shall serve subject to the direction of the administrative officer;

(2) Sergeants-at-Arms: As the chief police officers of the Convention, the

Sergeants-at-arms shall assist the president in maintaining order in the Convention and shall perform such other duties as are assigned to them by the president or the administrative officer; and

(3) Journal Clerks: The journal clerks shall, under the supervision of the administrative officer, prepare the daily journal that is required by Rule 15(A).

16. Conduct of Debate. When any delegate is about to speak in debate or to present any matter to the Convention, he/she shall rise from his seat and address himself to "Mr. President"; he/she shall not speak until recognized, and when recognized he/she shall confine himself to the question under consideration and avoid personalities.

17. Delegates Called to Order. The president or any delegate may challenge any other delegate who, on speaking, violates the Rules of the Convention. Upon such challenge, the president may order the speaker to sit down. The president's order to sit down, or the failure of the president to order the speaker to sit down, may be appealed to the Convention.

18. Times Delegates May Speak. Except as otherwise provided in these Rules, no delegate may speak more than once on the same question without leave of a majority of those present

and voting, unless he/she be the mover of the matter pending or chairman of the committee that reported it, in which case he/she shall be privileged to speak twice. Notwithstanding this provision, however, each delegate who speaks to an issue shall have three (3) minutes to rebut responses to his statement.

19. General Limit on Debate. Except upon the affirmative vote of a majority of the delegates present and voting, no delegate may speak longer than fifteen (15) minutes without being required by the presiding officer to yield the floor, provided, however, that any delegate shall be privileged to yield his turn to another delegate, whose remarks shall be limited to the time yielded. The restriction imposed by this Rule shall not be applicable to chairmen and vice-chairmen of committees when they are presenting reports of their committees to the Convention or to the Committee of the Whole, and the same exemption from the requirement of this Rule shall also be applicable in the case of the chief spokesman for a majority report of a committee of the Convention.

20. Seating. Delegates shall be seated in the Convention hall by direction of the president.

21. Contest of Election or Appointment. No protest or petition contesting the election or appointment of any delegate shall be received or considered by the Convention.

22. Vacancies. A vacancy in the office of any elected delegate shall be filled by the candidate receiving the next

highest number of votes in the election of delegates from the electoral precinct. If the next delegate in line refuses or is not available to serve, and, if the runner-up list is exhausted, the mayor of the municipality from which the successful delegate was elected shall appoint a person to fill the vacancy.

23. Committee on Organization and Procedures. The Committee on Organization and Procedures shall consist of the president and three vice-presidents of the Convention and the chairmen of the four (4) substantive committees provided for in Rule 24. This committee shall prepare agenda for the Convention, appoint members of committees, oversee the drafting of constitutional provisions, coordinate the work of the substantive committees, and be responsible for the general business of the Convention.

24. Substantive Committees. Four (4) substantive committees shall be created with the following subject area responsibilities.

| <u>Name of Committee</u> | <u>General Subject Area</u> |
|---------------------------|---|
| Governmental Institutions | Executive Branch, Legislative Branch, Judicial Branch, and Washington Representative |

Personnal Rights & Natural
Resources

Bill of Rights, Eligibility
to Vote, Land Alienation,
Election Procedures and Natural
Resources

Finance & Other Matters

Taxation & Finance and
Other Matters

Local Government

Local Government & Corporations.

25. Assignments of Committees. Delegate proposals shall be assigned by the president to the appropriate committee for consideration. Notwithstanding the above allocation of subject area responsibilities to committees, the Committee on Organization and Procedures may reassign matters among the four committees as seems appropriate to accomplish the work of the Convention efficiently.

26. Discharge of Substantive Committes. If one-third (1/3) of the elected delegates shall so request, an issue under consideration by a substantive committee shall be taken from its jurisdiction and placed before the Convention.

27. Membership of Committees. Each delegate shall be a member of one and only one (1) substantive committee. In naming delegates to committees, the President and the Committee on Organization and Procedures shall strive to appoint committees whose geographic composition is proportional to that of the

Convention as a whole provided, that each committee (substantive, sub-committee, or special) shall have at least one member from each of the three senatorial districts. The substantive committees shall be of roughly equivalent size.

28. Voting; Acts of the Convention. No voting shall be permitted except in person. Except as otherwise provided by this Act or in cases where the Rules of Procedure adopted by the Convention may provide for a greater voting requirement, any question before the Convention or committee thereof may be decided by the vote of a majority of those delegates present and voting, a quorum being present. Adoption by the Convention of proposed amendments to the Constitution shall require the affirmative vote of at least three-fourths (3/4) of the delegates present, a quorum being present. In the event three-fourths of the delegates present is arithmetically a fractional number, the required vote is rounded to the next highest number. A roll call vote shall be required on any motion for the final adoption of a proposed amendment to the Constitution, and, on such votes, the prevailing side of the vote shall have the abstentions, for the purpose of determining the success or failure of the motion.

29. Committee Officers. The chairman and vice-chairman of each substantive committee shall be appointed by the president. The vice-chairman shall act as chairman during a temporary absence or temporary inability of the chairman. "Temporary absence" and "temporary inability" shall have the same meaning for the purposes of this Rule as they have for the purposes of Rule 10.

30. Meetings During Sessions of the Convention or the Committee of the Whole. No substantive committee shall meet during a session of the Convention or of the Committee of the Whole except with the permission of the president.

31. Public Hearings The following Rules shall be applicable to any public hearing conducted by a committee, including the Committee of the Whole.

(a) A committee of the Convention may hold public hearings as and when it so determines;

(b) The chairman of the committee shall give public notice of each public hearing as far in advance as is practicable;

(c) Said public notice shall be made by delivering a copy thereof to the president, and the president shall deliver or forward immediately copies thereof to all representatives of the local news media;

(d) A copy of said public notice shall be posted prominently in the Convention chambers;

(e) Said public notice shall include the date, time and place of the public hearing, and a concise description of the subject matter or proposal to be considered;

(f) All persons wishing to testify before a committee shall be afforded a reasonable opportunity to do so;

(g) Expert witnesses shall be invited to testify whenever the committee deems it necessary or desirable;

(h) Witnesses shall be requested, where applicable, to submit written statements of their testimony, but the lack of such written statements shall not be used to deny any witness the opportunity to testify;

(i) Witnesses shall limit their oral testimony to fifteen (15) minutes, unless otherwise restricted or extended by the committee;

(j) For the purpose of public hearings, the members of the committee attending shall constitute a quorum. Prior to convening a public hearing authorized under these Rules, each committee conducting such hearing shall designate a member to sit as the presiding officer. If the presiding officer is not present at the public hearing the members attending shall designate a presiding officer. The presiding officer shall maintain order and decorum and rule on all procedural questions arising during the course of the hearing. Rulings of the chair may be over-ruled by a majority vote of the committee members present. In the event a ruling of the chair is

appealed, the presiding officer shall vote only in the event of a tie; and

(k) All public hearings shall be recorded and transcribed. Copies of the transcription of each public hearing, together with any exhibits and other related materials as the committee may direct, shall be made, and a copy thereof shall be made available to each delegate as soon as practicable.

32. Formation of the Committee of the Whole. The Convention may upon motion resolve itself into a Committee of the Whole for the consideration of delegate proposals and committee recommendations for provisions of the Constitution and for the transaction of other business.

33. Limitation of Debate in the Committee of the Whole. Before a proposal shall be considered by the Committee of the Whole, any delegate (the chairman of the substantive committee in charge of the proposal having prior right) shall be privileged to move a limitation upon the time of debate and consideration by the Committee, and for the Convention may fix in advance of consideration a time for the Committee to rise and report.

34. Consideration of Business by the Committee of the Whole. Upon a delegate proposal or committee recommendation

being submitted to the Committee of the Whole, the same shall be read by the secretary or another person designated by the chairman of the Committee of the Whole and debated as may be determined by the Committee. All amendments made to reports, resolutions and other matters submitted to the Committee of the Whole shall be noted and reported. After the report by the Committee of the Whole, the proposal may be debated and amended on the floor of the Convention.

35. Rules of the Committee of the Whole. Except as otherwise provided by these Rules, the Rules of the Convention shall be observed in the Committee of the Whole so far as they are applicable. In cases concerning which the Rules contain no applicable provisions, the proceedings shall be controlled by Robert's Rules of Order.

36. Quorum of the Committee of the Whole. A quorum for the Committee of the Whole to do business is as provided in Rule 4. If the Committee finds itself without a quorum, the chairman shall cause the roll of the Convention to be called, and thereupon the Committee shall rise, the president resume the chair, and the chairman shall report to the Convention the cause of the rising of the Committee.

37. Rising of the Committee of the Whole. A motion for the rising of the Committee of the Whole shall always be in order unless a member of the Committee is speaking or a vote is being taken and shall be decided without debate.

38. Order of Business. The order of business of the Convention shall be as follows:

- (a) Call to order and preliminary matters;
- (b) Silent prayer or meditation;
- (c) Roll call;
- (d) Reports of committees;
- (e) Introduction and first reading and referral of proposals;
- (f) Second and final reading of proposals;
- (g) Motions and resolutions;
- (h) Unfinished business;
- (i) Special Orders of the day; and
- (j) General orders of the day.

39. Recording in Journal. No memorial, remonstrance or petition shall be read or recorded in full in the journal unless ordered read or recorded by the affirmative vote of a majority of those present and voting.

40. Stating Motions. When a motion is made, it shall be stated to the Convention by the president; or, if in writing, it shall be handed to the convention secretary or his/her designee and read aloud to the Convention before being debated.

A "Motion" within this rule includes only the privileged motions listed in Rule 42 or a motion of merely procedural character, such as to take from the table or to send a

ergeant-at-arms for absentees. All other matters (except delegate proposals and committee recommendations) shall be presented as resolutions.

Every resolution, other than a proposal, shall be submitted, read by title and referred as appropriate. If the Rules are suspended to permit immediate consideration of a resolution, the resolution shall be read in full to the Convention before it is considered.

41. Withdrawal of Motions. After a motion has been stated by the president or read by the administrative officer or his/her designee, it shall be deemed to be in the possession of the Convention, but it may be withdrawn by the maker at any time before being amended or put to a vote.

42. Privileged Motions. When a question is under debate, no motion shall be received but:

- (a) To amend the agenda;)
- (b) To fix the time to which to adjourn;) Neither
- (c) To adjourn;) amendable
- (d) To take a recess;) nor
- (e) To reconsider;) debatable
- (f) To call for the orders of the day;)
- (g) To lay on the table;)
- (h) For a call of the Convention;)

- (i) To limit debate;) Neither
- (j) To move the previous question) amendable
- (k) To postpone to a day certain;) nor debatable
- (l) To postpone indefinitely;) Debatable but not
- (m) To commit; and) amendable
- (n) To amend.

The motions listed in this Rule shall take precedence in order in which they stand arranged, with (a) taking precedence over (b), (b) over (c), and so forth. All of them shall be decided by the vote of a majority of those present and voting, except that any motion to postpone indefinitely shall be decided by the affirmative vote of a majority of all the delegates to the Convention. When a recess is taken while a question is pending, consideration of such question shall be resumed when the Convention reassembles, unless it determines otherwise. No motion to postpone to a day certain, or to commit, having been decided by the Convention, shall again be in order on the same day or at the same stage of the question. Whenever a proposal is being considered and a motion is then made, either to postpone indefinitely or to commit, amendments to the pending proposal shall first be in order before any vote is taken on any such motion.

43. Motion to Adjourn. A motion to adjourn shall always be in order except when a motion to fix the time to which to adjourn or a motion to amend the agenda is pending.

44. Motion to Take from, the Table. After one (1) day's notice, days upon which the Convention does not sit not being counted, any matter laid on the table may be taken therefrom on motion, provided that the business of the class of the matter to be taken from the table would then be in order.

45. Order of Putting Questions. All questions shall be put in the order in which they are moved, except in the case of privileged motions.

46. Amendment Must be Germane. No motion or proposition relating to a subject different from that under consideration shall be admitted under color of an amendment or substitute.

47. Amendments To Be Distributed. No amendment to any committee recommendation shall be considered unless it is submitted in writing and a copy thereof delivered to the floor desk of each delegate prior to the time the amendment is offered.

48. Division of Question. Any delegate may call for a division of the question, which shall be divided if it includes propositions that are so distinct in substance that when one is removed or deferred, a substantive proposition remains for the decision of the Convention. A motion to strike out and insert shall not be subject to division within the meaning of the Rule.

Whenever a question has been divided, no final vote shall be taken on any division until all of the divisions thereof have

been considered for amendment, after which further amendments to any division shall be in order, and thereafter each division will be put to final vote.

49. Calling for Previous Question. The method of ordering the previous question shall be as follows: Any delegate may move the previous question and, unless otherwise stated, the motion shall apply to the pending question only. The presiding officer shall put the question, "Shall the main question now be put?" This shall be ordered only by a majority of the delegates present and voting. After the seconding of a motion for the previous question and prior to the ordering of the same, a Call of the Convention may be moved and ordered, but after ordering the previous question nothing shall be in order prior to the decision of the pending question or questions, except demands for the ayes and nays, points of order, appeals from the decision of the chair, and a motion to adjourn or to take a recess, all of which shall be decided without debate. The effect of ordering the previous question shall be put an end to all debate and bring the Convention to a direct vote upon the pending question. When a motion to reconsider has been taken under the previous question and decided in the affirmative, the fact that the previous question had been ordered shall have no operation or effect with the respect to the question for which reconsideration has been ordered. If the Convention refuses to order the previous question, it shall resume consideration of the pending subject as though no motion for the previous question had been made.

50. Sine Die Adjournment. A motion to adjourn the Convention sine die shall not be voted upon until at least forty-eight (48) hours after notice is given to the delegates; and to pass this motion requires an affirmative vote of a majority of all the delegates to the Convention.

51. Reconsideration in Convention. (a) Any question finally adopted or rejected by the Convention may be reconsidered on motion of any delegate at any time before the Convention adjourns sine die.

(b) No question may be reconsidered more than once, except if the reconsideration is moved by direction of the Committee on Organization and Procedures or by the committee which reported on the matter to be reconsidered, or if moved after submission of a petition signed by two thirds (2/3) of the delegates to the Convention.

(c) A motion to reconsider in Convention may not be called up until the second session day after it is moved, and shall require an affirmative vote of a majority of the delegates to the Convention.

(d) A motion to reconsider in Convention may be laid on the table independent of the question to be reconsidered; but a motion to reconsider moved by direction of a committee or pursuant to petition of the required number of delegates as

provided above shall be in order without regard to the tabling of any previous motion to reconsider.

52. Quorum Calls. A call of the Convention may be ordered if there is an absence of a quorum.

53. Procedure for Quorum Calls. The roll of the Convention shall be called by the secretary and the absentees. In such case, a list of the absentees shall be furnished by the secretary to the sergeants-at-arms, who shall bring such absentees to the floor of the Convention with all possible speed. In case the sergeants-at-arms shall require assistance, the president, upon motion, may deputize as a special assistant sergeant-at-arms any person properly qualified. The Convention may proceed to business under a Call of the Convention pending the arrival of any absentees.

54. Introduction of Proposals and Recommendations. Any suggestion, proposition or draft intended to become a part of the Constitution or amendment thereto or schedule to be attached thereto shall be called a delegate proposal or a committee recommendation. A proposal introduced by a delegate shall be designated a delegate proposal, and a proposal submitted by a committee shall be designated a committee recommendation. A delegate proposal shall be endorsed by the delegate or delegates introducing it, and a committee recommendation shall be endorsed by the chairman of the committee submitting it. Five (5) copies of every delegate proposal or committee recommendation shall be

delivered to the convention secretary, who shall cause the same to be suitably numbered and distributed as promptly as possible. No delegate proposal shall be introduced on the last day of the Convention, except with the unanimous consent of the Convention.

55. Order of Consideration. The prescribed order in which proposals introduced in the Convention are to be taken up or acted upon shall be as follows:

- (a) Introduction, first reading by title, reference to a committee by the president, and ordered duplicated and distributed unless otherwise ordered by a majority of the delegates present and voting;
- (b) Report of the Committee and placing on the general Orders;
- (c) Consideration by the Committee of the Whole in order of their reference;
- (d) Report by the Committee of the Whole and reference to the responsible committee or the Committee on Organization and Procedures for preparation of appropriate draft provision;

- (e) Report of the responsible committee or the Committee on Organization and Procedures to the Committee of the Whole;
- (f) Second reading and passage of a draft provision;
- (g) Reference to the Committee on Organization and Procedures for incorporation in final draft of the Constitution;
- (h) Report by the Committee on Organization and Procedures to the Convention regarding the draft Constitution; and
- (i) Consideration by the Convention of the draft Constitution.

56. Agenda. The Committee on Organization and Procedures shall prepare an agenda for each session of the Convention. The agenda shall be furnished to the convention secretary, who shall distribute it to the delegates before the time set for the next session of the Convention. The Convention, at any time or from time to time during a session, may, by the affirmative vote of a majority of those present and voting, adopt, reject or modify the daily agenda presented to it.

57. Unfinished Special Orders. Any subject matter that has been made a special order for a particular day, but which is

not reached on that day, shall then come up for consideration under the order of "unfinished business" at the next succeeding session of the Convention.

58. Reading. When the reading of a paper, including the journal, is called for and an objection is raised to such reading, the Convention, by a majority vote of delegates present and voting, shall determine without debate whether or not the paper shall be read.

59. Presentation and Endorsement of Petitions. Petitions received by an officer of the Convention or by any delegate may be initialed by the recipient and handed directly to the chairman of the committee that has the subject matter of the petition under consideration. The chairman of the committee, on behalf of the Convention, shall give appropriate notice of the receipt of the petition.

60. Calls of Convention - - Ayes and Nays. Upon calls of the Convention, and in taking the ayes and nays upon the question, the names of the delegates shall be called alphabetically.

61. Putting the Question. The president shall put all questions substantially in this form: "As many as are in favor of (as the question may be) say 'aye' "; and after the affirmative vote is expressed, "as many as are opposed say 'nay'." If the president is in doubt as to the vote, he/she may order a roll call vote of the Convention.

A roll call vote of the Convention may be had upon the demand of () delegates.

62. Recognition During Roll Call. After a question has been stated by the president, and the call of the roll has been started by the secretary, the president shall not recognize a delegate for any purpose except upon points of order, until after the announcement of the vote. The secretary shall enter upon the journal the names of those voting "aye" and the names of those voting "nay."

63. Roll Call. At the roll call to be taken at the opening of each session and upon calls of the Convention, the names of the members shall be called by the secretary and the absentees noted.

64. Appeals. (a) On all appeals from decisions of the chair, the question shall be "Shall the ruling of the chair stand as the judgement of the Convention?".

(b) No delegate shall speak on the question of an appeal more than once without leave of the Convention.

(c) An appeal may be laid on the table but shall not carry with it the subject matter before the Convention at the time such appeal is taken.

65. When Robert's Rules of Order to Govern. In all cases not inconsistent with these Rules, Robert's Rules of Order shall govern.

66. Procedures for Temporary Alternative, Suspension or Recission of Rules. (a) A Rule of the Convention shall not be temporarily altered, suspended or rescinded unless one Convention day's notice shall be given of the motion therefor; provided, however, that such notice shall not be necessary of the last day of the Convention.

(b) A simple majority of the delegates present and voting shall be required to effect such alteration, suspension or recission.

(c) The notice and the motion shall each specify the object of the temporary alteration, suspension or recission, and in the case of the adoption of such motion, it shall be held to apply only to the object specified therein.

(d) Such notice shall be given and such motion made under the order of business in which the latter proposed to be affected by such alteration, suspension or recission stands.

67. Temporary Alteration, Suspension or Recission of Rules. Notwithstanding the provisions of Rule 66, a Rule of the Convention may be temporarily altered, suspended or rescinded by unanimous consent.

68. Notice and Vote Concerning Amendment of Rules.

(a) A motion to amend a Rule of the Convention shall not be made on less than five (5) Convention days' notice.

(b) A simple majority of the delegates present and voting shall be required to effect such amendment.

69. Language. English, Chamorro or Carolinian may be used in any proceeding of the Convention or in any Committee, except that any written submission or proposal shall be in English.

70. Notification . Upon completion of the Convention's work, the Convention shall transmit copies of all proposed amendments adopted by the Convention to the Governor, the President of the Senate, and the Speaker of the House of Representatives. Proposed amendments adopted by the Convention shall be accurately translated into the Carolinian and Chamorro languages.

71. Place of Meetings. The Convention and the Committee of the Whole shall meet only in Saipan.

72. Radio and Television Coverage. Live radio and television coverage of all sessions of the Convention and the Committee of the Whole shall be permitted. The other committees shall have discretion to allow such coverage.

73. Powers of the Convention.

(a) The President of the Convention or the Chairman of any duly established Committee thereof, may issue subpoenas requiring the attendance of witnesses and subpoenas duces tecum requiring the production of books, documents or other evidence, in any matter related to the work and duties of the Convention.

(1) Any subpoena or other process issued under the authority of the Convention shall run in the name of the Government of the Commonwealth of the Northern Mariana Islands. The subpoena or other process shall be signed by the President or Chairman, as the case may be, shall contain a reference to this section, and shall set forth in general terms the matter or questions with reference to which the testimony or other evidence is to be taken.

(2) Any officer to whom such process is directed, shall forthwith serve or execute the same upon delivery to him, without charge or compensation; provided, that any officer serving or executing such subpoena or other process shall be compensated for actual expenses, if any.

(b) The President of the Convention or the Chairman of any duly established Committee thereof, may administer

an oath or affirmation to a witness in any matter under examination by the Convention.

(c) Any person who:

(1) fails or refuses to answer any relevant question or fails or refuses to furnish any relevant book, paper, or other document subpoenaed; or

(3) exhibits disrespect of the Convention or a committee thereof by knowingly and wilfully interfering with the operation and function of the Convention or the committee by open defiance of an order in or near the meeting place of the Convention or the committee, by disturbing the peace in or near the meeting place, by interfering with an officer of the Convention or the committee in the lawful performance of his official duties, or by unlawfully detaining or threatening any witness of the Convention or the committee because of that person's duty as a witness;

shall be in contempt, and upon conviction thereof shall be fined not more than one thousand dollars (\$1,000) or imprisoned for not more than one year, or both. In any instances of the alleged contempt, the President of the Convention shall certify a statement of the contempt to the Attorney General of the Commonwealth of the Northern Mariana Islands who

shall prosecute the offender in the Commonwealth Trial Court.

(d) The officers and employees of the Government of the Commonwealth of the Northern Mariana Islands shall cooperate with the Convention or any committee thereof and furnish to it or to its representatives such information as may be called for in connection with the activities of the Convention or its committees.

74. Privilege of Delegates. Except as provided in Rule 17, no delegate shall be held accountable in any forum for anything that he/she says on the floor of the Convention or in any committee of the Convention.