



# Third Northern Mariana Islands Constitutional Convention Pre-Convention Committee

Second Floor, Joeten Dandan Center  
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## MEMORANDUM

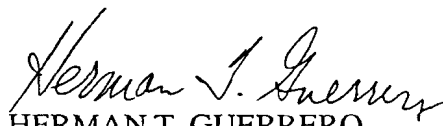
DATE: April 17, 1995

TO : Acting Secretary of Public Works  
FROM : Chairman, Pre-Convention Committee  
SUBJECT : Authorized Vehicle to Charge Pre-Convention Committee Account

The following vehicles with license plate numbers are authorize to charge the Pre-Convention Account, Account No. 1594-6303:

License Plate No.	AAK 690
License Plate No.	AAM 330
License Plate No.	ABO 531
License Plate No.	AAZ 437
License Plate No.	ABL 831
License Plate No.	ABA 864
License Plate No.	AAX 899
License Plate No.	1979

If you have any question on the above, please feel free to contact me.

  
HERMAN T. GUERRERO

# JOB ORDER

No. \_\_\_\_\_  
(To be assigned by Finance)

## PART I - REQUEST

From: Pre-Convention Committee

To: Department of Public Works

An estimate of cost is requested for the following (describe - attach drawing if necessary): POL service for the attached List of Vehicles.

1594-6303  
(Account to be Charged)

Herman T. Guerrero  
Herman T. Guerrero  
(Signature of Requestor) ~~EAG~~  
Chairman, Pre-Convention Committee

4/17/95  
(Date)

## PART II - ESTIMATE

Estimated cost of above work is \$ 1,000.00 by Edward M. Deleon Guerrero, Acting Secretary,  
(Signature - Performing Department & Date)

## PART III - ACCEPTANCE

The above estimate is acceptable and it is requested that the work be performed upon certification of funds available.

Herman T. Guerrero  
Herman T. Guerrero  
(Signature of Requestor) ~~EAG~~  
Chairman, Pre-Convention Committee

4/17/95  
(Date)

## PART IV - CERTIFICATION

Certified funds available \_\_\_\_\_ Account Number 1594-6303 Amount \$ 1,000.00

Deposit received \$ \_\_\_\_\_ Receipt No. \_\_\_\_\_  
(Signature - Finance) (Date)

## PART V - COMPLETION NOTICE

Work completed - fund costs are:  
Labor \_\_\_\_\_ \$  
Material \_\_\_\_\_  
Other \_\_\_\_\_  
Labor Surcharge \_\_\_\_\_  
Material Surcharge \_\_\_\_\_

Remarks:

Total \_\_\_\_\_ \$

Edward M. Deleon Guerrero, Acting  
(Signature - Performing Department & Date) ~~Secret~~  
DP

## PART VI - FINANCE

General Ledger Account	Cost Account	Object Class	Debit Amount	Credit Amount	Posted by (Initials & Date)