



**POST CONVENTION COMMITTEE**  
**Third Northern Mariana Islands Constitutional Convention**

Joeten Commercial Center - Dandan  
 Caller Box 10007, Saipan, MP 96950  
 Tel. No. (670) 235-0843 • Fax No. (670) 235-0842

HERMAN T. GUERRERO, CHAIR  
 ESTHER S. FLEMING, VICE CHAIR  
 JOHN O. DLR. GONZALES, SECRETARY

THOMAS B. ALDAN, SAIPAN  
 DAVID Q. MARATITA, TINIAN  
 FELIX R. NOGIS, CAROLINIAN  
 JUSTO S. QUITUGUA, ROTA

**MEMORANDUM**

**DATE:** October 25, 1995

**TO :** Secretary of Finance  
**FROM :** President, Third NMI Constitutional Convention  
**SUBJECT :** Request for Payment  
**RE :** Document Control No. PCCC96-1594-009

Kindly issue payment made payable to Marianas Management Corporation in the amount of **\$34,307.00** charged against Third Northern Marianas Constitutional Convention Account Number **1594-6223** for the following invoice(s):

<u>VENDOR</u>	<u>INVOICE(S)</u>	<u>AMOUNT</u>	<u>OBJECT CLASS</u>
Marianas Management Corporation P. O. Box 137 Saipan, MP 96950	Various Purchase Orders (See Attachments)	\$34,307.00	6223
<b>TOTAL</b>		\$34,307.00	

**Justification:** Payment for office spaces for the use of the Third Constitutional Convention at Joeten Dandan Center.

Thank you for your prompt attention to this matter.

  
 HERMAN T. GUERRERO

Attachments



# MARIANAS MANAGEMENT CORPORATION

P.O. BOX 137, SAIPAN, M.P. 96950  
PHONE: (670) 234-6445/6446 • FAX: (670) 234-5876  
TELEX NO. 783609 • CABLE ADDRESS: JOETEN SAIPAN

October 6, 1995

Mr. Herman T. Guerrero  
Chairman, Post Convention Committee  
Joeten Dandan Commercial Center  
Saipan, MP 96950

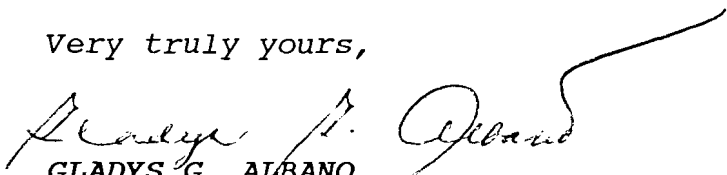
Dear Mr. Guerrero:

Please process immediately the payment for the following Purchase Orders covering the lease by the Third CONCON of various office spaces at our Dandan Commercial Center:

P53122	\$ 3,451.00
P53380	3,410.00
P54119	6,862.00
P54258	6,862.00
P57427	6,820.00
P57429	<u>6,902.00</u>
	<u>\$34,307.00</u>

Your immediate action on the foregoing will be highly appreciated.

Very truly yours,

  
GLADYS G. ALBANO  
Assistant Manager

cc: Purchase Orders

*Rec'd 10/10/95 - ag*

**Commonwealth of the Northern Mariana Islands**

**Office of the Governor**

Saipan, MP 96950

CABLE: GOVNOMAR

Telephone: (670) 664-1500 / 664-1501

Fax: (670) 664-1515

**PURCHASE ORDER**

THIS NUMBER MUST APPEAR ON ALL INVOICES AND DELIVERY SLIPS

**No. P53122 (MANUAL)**

DATE: 03/23/95

VENDOR: MARIANAS MANAGEMENT CORPORATION  
P.O. BOX 137  
SAIPAN, MP 96950

FOB POINT : SAIPAN  
SHIPPED VIA : N/A  
DELIVERY TIME: N/A

1. P.O. number must appear on all invoices, packages, packing lists, and other related documents.
2. Payments requests, prior to receipt of shipment, must include proof of shipment with invoice.
3. The CNMI Government reserves the right to reject any or all items received that are not in compliance with ordered specifications.
4. AIRMAIL original purchase order & original invoice with two duplicate copies to: Director, Procurement & Supply P.O. Box 10008 CK, Saipan, MP 96950. All correspondences with regards to payments must be directed to the above.
5. All correspondence regarding shipment of this order is to be directed to the Director, Procurement & Supply, CNMI.
6. Any refund check should be payable to CNMI treasury mail all refund to the above address.

QUANTITY	UNITS OF ISSUE	DESCRIPTION	UNIT PRICE	TOTAL PRICE
2.00	MOS	ITEM-01 834 SQUARE FEET OF OFFICE SPACE SECOND FLOOR, UNIT# 09 AT THE DANDAN COMMERCIAL CENTER.	1,725.50	3,451.00

**NOTE TO VENDOR:**  
Please provide a copy of invoice showing receipt of goods/merchandise to:  
Director, PROCUREMENT & SUPPLY  
P.O. Box 10008 CK  
Lower Base, Saipan, MP 96950

DELIVER TO: MARPANDS P53122/1011-6223  
PO BOX 10008 GOV-95-305  
C.K. SAIPAN, MP 96950

RELEASE DATE: 03/23/95

TOTAL \$ 3,451.00

SHIP VIA

*Recd 3/30/95*

*[Signature]*  
EDWARD B. PALACIOS

VENDOR

DIRECTOR, PROCUREMENT & SUPPLY

# Commonwealth of the Northern Mariana Islands

## Office of the Governor

Saipan, MP 96950

CABLE: GOVNOMAR

Telephone: (670) 664-1500 / 664-1501

Fax: (670) 664-1515

# PURCHASE ORDER

THIS NUMBER MUST APPEAR ON ALL INVOICES AND DELIVERY SLIPS

No. P53380 (MANUAL)

DATE: 04/10/95

VENDOR: MARIANAS MANAGEMENT CORP.  
P.O. BOX 137  
SAIPAN, MP 96950

FOB POINT : SAIPAN  
SHIPPED VIA : N/A  
DELIVERY TIME: 1-2 DAYS ARO

1. P.O. number must appear on all invoices, packages, packing lists, and other related documents.
2. Payments requests, prior to receipt of shipment, must include proof of shipment with invoice.
3. The CNMI Government reserves the right to reject any or all items received that are not in compliance with ordered specifications.
4. AIRMAIL original purchase order & original invoice with two duplicate copies to: Director, Procurement & Supply P.O. Box 10008 CK, Saipan, MP 96950. All correspondences with regards to payments must be directed to the above.
5. All correspondence regarding shipment of this order is to be directed to the Director, Procurement & Supply, CNMI.
6. Any refund check should be payable to CNMI treasury mail all refund to the above address.

QUANTITY	UNITS OF ISSUE	DESCRIPTION	UNIT PRICE	TOTAL PRICE
2.00	MOS	ITEM-01 820 SQUARE FEET, SECOND FLOOR, UNIT NO. 26 AT THE DANDAN COMMERCIAL CENTER INCLUDING UTILITIES, AND TRASH COLLECTIONS	1,705.00	3,410.00

**NOTE TO VENDOR:**

Please provide a copy of invoice showing receipt of goods/merchandise to:  
Director, **PROCUREMENT & SUPPLY**  
P.O. Box 10008 CK  
Lower Base, Saipan, MP 96950

DELIVER TO: MARPANDS P53380/1594-6223  
PO BOX 10008 PCC-95-001  
C.K. SAIPAN, MP 96950

RELEASE DATE: 04/10/95

TOTAL \$ 3,410.00

SHIP VIA

*Reid* 4/11/95

VENDOR

EDWARD B. PALACIOS

DIRECTOR, PROCUREMENT & SUPPLY

# Commonwealth of the Northern Mariana Islands

## Office of the Governor

Saipan, MP 96950

CABLE: GOVNOMAR

Telephone: (670) 664-1500 / 664-1501

Fax: (670) 664-1515

# PURCHASE ORDER

THIS NUMBER MUST APPEAR ON ALL INVOICES AND DELIVERY SLIPS

No.

P54119

DATE:

05/18/95

VENDOR:

MARIANAS MANAGEMENT CORP.  
LEASEHOUSE AGREEMENT  
P.O. BOX 137  
SAIPAN, MP  
96950

FOB POINT : SAIPAN  
SHIPPED VIA : N/A  
DELIVERY TIME: N/A

1. P.O. number must appear on all invoices, packages, packing lists, and other related documents.
2. Payments requests, prior to receipt of shipment, must include proof of shipment with invoice.
3. The CNMI Government reserves the right to reject any or all items received that are not in compliance with ordered specifications.
4. AIRMAIL original purchase order & original invoice with two duplicate copies to: Director, Procurement & Supply P.O. Box 10008 CK, Saipan, MP 96950. All correspondences with regards to payments must be directed to the above.
5. All correspondence regarding shipment of this order is to be directed to the Director, Procurement & Supply, CNMI.
6. Any refund check should be payable to CNMI treasury mail all refund to the above address.

QUANTITY	UNITS OF ISSUE	DESCRIPTION	UNIT PRICE	TOTAL PRICE
2.00	MOS	ITEM-01 334 SQUARE FEET, LOT EA 867, SECOND FLOOR, UNIT 11-DANDAN COMMERCIAL (FOR TWO MONTHS)	1725.5000	3451.00
2.00	MOS	ITEM-02 820 SQUARE FEET, LOT EA 867, SECOND FLOOR, UNIT 24-DANDAN COMMERCIAL CENTER (FOR TWO MONTHS)	1705.5000	3411.00
			<b>NOTE TO VENDOR:</b>	
			Please provide a copy of invoice showing receipt of goods/merchandise to: Director, PROCUREMENT & SUPPLY P.O. Box 10008 CK Lower Base, Saipan, MP 96950	

DELIVER TO:

TOTAL

6862.00

SHIP VIA:

EDWARD B. PALACIOS

VENDOR

DIRECTOR, PROCUREMENT & SUPPLY

# Commonwealth of the Northern Mariana Islands

## Office of the Governor

Saipan, MP 96950

CABLE: GOVNOMAR  
 Telephone: (670) 664-1500 / 664-1501  
 Fax: (670) 664-1515

# PURCHASE ORDER

THIS NUMBER MUST APPEAR ON ALL INVOICES AND DELIVERY SLIPS

No. P54258 (MANUAL)

DATE: 05/30/95

VENDOR: MARIANAS MANAGEMENT CORP.  
 P.O. BOX 137  
 SAIPAN, MP 96950

FOB POINT : SAIPAN  
 SHIPPED VIA : N/A  
 DELIVERY TIME: N/A

1. P.O. number must appear on all invoices, packages, packing lists, and other related documents.
2. Payments requests, prior to receipt of shipment, must include proof of shipment with invoice.
3. The CNMI Government reserves the right to reject any or all items received that are not in compliance with ordered specifications.
4. AIRMAIL original purchase order & original invoice with two duplicate copies to: Director, Procurement & Supply P.O. Box 10008 CK, Saipan, MP 96950. All correspondences with regards to payments must be directed to the above.
5. All correspondence regarding shipment of this order is to be directed to the Director, Procurement & Supply, CNMI.
6. Any refund check should be payable to CNMI treasury mail all refund to the above address.

QUANTITY	UNITS OF ISSUE	DESCRIPTION	UNIT PRICE	TOTAL PRICE
2.00	MOS.	ITEM-01 UNIT 10 RENTAL COMMERCIAL BLDG.	1,725.5000	3,451.00
2.00	MOS.	ITEM-02 UNIT 25 RENTAL COMMERCIAL BLDG.	1,705.5000	3,411.00
<b>NOTE TO VENDOR:</b>				
Please provide a copy of invoice showing receipt of goods/merchandise to: Director, PROCUREMENT & SUPPLY P.O. Box 10008 CK Lower Base, Saipan, MP 96950				

DELIVER TO: MARPANDS P54258/1594-6223 RELEASE DATE 05/30/95  
 P.O. BOX 10008 C.K., PCC-95-004  
 SAIPAN, MP 96950

TOTAL 6,862.00

SHIP VIA:

EDWARD B. PALACIOS

VENDOR

DIRECTOR, PROCUREMENT & SUPPLY

# Commonwealth of the Northern Mariana Islands

## Office of the Governor

Saipan, MP 96950

CABLE: GOVNOMAR  
 Telephone: (670) 664-1500 / 664-1501  
 Fax: (670) 664-1515

# PURCHASE ORDER

THIS NUMBER MUST APPEAR ON ALL INVOICES AND DELIVERY SLIPS

No. P57427

DATE: 09/30/95

VENDOR: MARIANAS MANAGEMENT CORP.  
 LEASEHOUSE AGREEMENT  
 P.O. BOX 137  
 SAIPAN, MP  
 96950

FOB POINT : SAIPAN  
 SHIPPED VIA : N/A  
 DELIVERY TIME: N/A

1. P.O. number must appear on all invoices, packages, packing lists, and other related documents.
2. Payments requests, prior to receipt of shipment, must include proof of shipment with invoice.
3. The CNMI Government reserves the right to reject any or all items received that are not in compliance with ordered specifications.
4. AIRMAIL original purchase order & original invoice with two duplicate copies to: Director, Procurement & Supply P.O. Box 10008 CK, Saipan, MP 96950. All correspondences with regards to payments must be directed to the above.
5. All correspondence regarding shipment of this order is to be directed to the Director, Procurement & Supply, CNMI.
6. Any refund check should be payable to CNMI treasury mail all refund to the above address.

QUANTITY	UNITS OF ISSUE	DESCRIPTION	UNIT PRICE	TOTAL PRICE
4.00	MOS	ITEM-01 UNIT NO. 26 RENTAL FEE 820 SQ.FT. JOETEN DANDAN COMMERCIAL BLDG, INCLUDES UTILITIES AND TRASH COLLECTION	1705.0000	6820.00
<p><b>NOTE TO VENDOR:</b>                      Please provide a copy of invoice showing receipt of goods/merchandise to:                      Director, PROCUREMENT &amp; SUPPLY                      P.O. Box 10008 CK                      Lower Base, Saipan, MP 96950</p>				

DELIVER TO: TOTAL 6820.00

MARPANDS P57427/1594-6223 RELEASE DATE 10/03/95  
 PO BOX 10008 PCCC-95-003  
 C.K. SAIPAN, MP 96950

SHIP VIA:

EDWARD B. PALACIOS

VENDOR

DIHECTOR, PROCUREMENT & SUPPLY

# Commonwealth of the Northern Mariana Islands

Office of the Governor

Saipan, MP 96950

CABLE: GOVNOMAR  
 Telephone: (670) 664-1500 / 664-1501  
 Fax: (670) 664-1515

## PURCHASE ORDER

THIS NUMBER MUST APPEAR ON ALL INVOICES AND DELIVERY SLIPS

No. P57429

DATE: 09/30/95

VENDOR: MARIANAS MANAGEMENT CORP.  
 LEASEHOUSE AGREEMENT  
 P.O. BOX 137  
 SAIPAN, MP  
 96950

FOB POINT : SAIPAN  
 SHIPPED VIA : N/A  
 DELIVERY TIME: N/A

1. P.O. number must appear on all invoices, packages, packing lists, and other related documents.
2. Payments requests, prior to receipt of shipment, must include proof of shipment with invoice.
3. The CNMI Government reserves the right to reject any or all items received that are not in compliance with ordered specifications.
4. AIRMAIL original purchase order & original invoice with two duplicate copies to: Director, Procurement & Supply P.O. Box 10008 CK, Saipan, MP 96950. All correspondences with regards to payments must be directed to the above.
5. All correspondence regarding shipment of this order is to be directed to the Director, Procurement & Supply, CNMI.
6. Any refund check should be payable to CNMI treasury mail all refund to the above address.

QUANTITY	UNITS OF ISSUE	DESCRIPTION	UNIT PRICE	TOTAL PRICE
4.00	MOS	ITEM-01 UNIT NO. 9 RENTAL FEE 820SQ.FT. JOETEN DANDAN COMMERCIAL BLDG, INCLUDING UTILITIES AND TRASH COLLECTION	1725.5000	6902.00
<p><b>NOTE TO VENDOR:</b>                      Please provide a copy of invoice showing receipt of goods/merchandise to:                      Director, PROCUREMENT &amp; SUPPLY                      P.O. Box 10008 CK                      Lower Base, Saipan, MP 96950</p>				

DELIVER TO: TOTAL 6902.00

MARFANDBS P57429/1594-6223 RELEASE DATE 10/03/95  
 PO BOX 10008 PCCC-95-002  
 C.K. SAIPAN, MP 96950

SHIP VIA

EDWARD B. PALACIOS

DIRECTOR, PROCUREMENT & SUPPLY