



TRAVEL AUTHORIZATION

COMMONWEALTH OF THE NORTHERN MARIANAS
OFFICE OF THE GOVERNOR
SAIPAN, MARIANA ISLANDS 96950

AMENDMENT#01

- 1. T.A. NO. TA#A61613
2. JUNE 04, 1996
DATE

3. POST CONVENTION OFFICE
(OFFICE)

4. NAME / S.S. No. JUSTO QUITUGUA, SS#586-64-4781
5. OFFICIAL STATION ROTA
6. TITLE MEMBER, POST CONVENTION COMMITTEE
7. ACCOUNTING OFFICE SAIPAN

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulation.

PLACES OF TRAVEL

8. FROM: ROTA
9. TO: SAIPAN/ROTA

10. PURPOSE AND REMARKS: TO AMEND TA#A61613, FOR ADDITIONAL OBLIGATION ON PER DIEM AND CAR RENTAL TOTAL AMOUNT OF \$121.74

11. PER DIEM ALLOWANCE:

ESTABLISHED CNMI GOVT. RATE

12. PERIOD OF TRAVEL: Beginning on or about MAR. 04, 1996 Ending on or about MAR. 09, 1996

MODE OF TRAVEL

- 13. [X] Common carrier
14. [ ] Extra fare
15. [ ] Government-owned conveyance
16. [ ] Privately owned at a mileage rate of cents, subject to:
(a) [ ] Administratively determined to be to the advantage of the Government
(b) [ ] A showing of advantage to the Government
(c) [ ] Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

- 17. [ ] Transportation immediate family
18. [ ] Other (Specify)
19. [ ] Shipment household goods and personal effects

ESTIMATED COST

20. Transportation \$ -0-
21. Per Diem
22. Other \$121.74
23. TOTAL \$ 121.74
24. Charged To: 1594-6225

26. Herman T. Guerrero
HERMAN T. GUERRERO
((REQUESTOR'S SIGNATURE)
27. CHAIRMAN, POST CONVENTION COMMITTEE
(TITLE)
28. Herman T. Guerrero
HERMAN T. GUERRERO
(Authorizing officer's signature)
29. CHAIRMAN, POST CONVENTION COMMITTEE
(TITLE)

25. BERNADITA C. PALACIOS, ACTING DIRECTOR F&A
DIRECTOR FINANCE & ACCOUNTING

COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS

Tel. No. (670) 664-1220  
Fax No. (670) 664-1215

# MEMORANDUM

TO : POST CONVENTION OFFICE  
C/O Justo Quiutugua

DATE: 5/28/96

FROM : Chief, Finance & Accounting

SUBJECT : Travel Voucher(s)

We are in receipt of the attached travel voucher(s) ref. TA # (s) A61613;

Traveler's Name(s) JUST QUITUGUA

however, we are returning the Travel Voucher(s) due to the discrepancy(ies) noted below:

1. Need to amend for car rental and per diem of \$121.74
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.

We urged that immediate action be taken on the above request(s). Please return as soon as possible for **final** processing of payment.

Your cooperation and understanding is greatly appreciated.

Thank you.

  
EGCRISOSTOMO  
X

**COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS  
TRAVEL VOUCHER**

Traveler Information		Dept. of Finance Use Only	
(1) Name: <b>JUSTO GUITUGUA</b>	(2) TA No.: <b>A 01613</b>	Vchr No.:	
(3) Mailing Address: <b>P.O. BOX 1065 P.S. ...</b>	(4) Emp No.:	Vchr No.:	
	(5) Home Phone: <b>...</b>	APV date:	
(6) Department/Activity: <b>POST CON</b>	(7) Work Phone: <b>...</b>		

(8) Itinerary (submit separate sheet if necessary)			DOF Locn Code
Location	Date	Time	
Depart <b>ROP</b>	<b>3/14/96</b>	<b>3:00 A</b>	
Arrive <b>SPN</b>		<b>8:30 A</b>	
Depart <b>SPN</b>	<b>3/19/96</b>	<b>5:30 P</b>	
Arrive <b>ROP</b>		<b>6:00 P</b>	
Depart			
Arrive			
Depart			
Arrive			
Depart			
Arrive			
Depart			
Arrive			
Depart			
Arrive			
Depart	<b>3/4 - 0600</b>	<b>3/9 - 1800</b>	
Arrive			
Depart			
Arrive	<b>5.50 Y8S</b>	<b>467.50</b>	
Depart			
Arrive			

(9) Itemized Expenditures (attached receipts)			
Description	Amount	Description	Amount
<b>GASOLINE (PLS REFER TO APPENDED RECEIPT)</b>	<b>\$24.00 ✓</b>	<b>CAR RENTAL (PLS REFER TO APPENDED RECEIPT)</b>	<b>\$330.24 ✓</b>

All information provided here is complete and true to the best of my knowledge and belief.			Dept. of Finance Use Only			
(10) Signature of Traveler <i>[Signature]</i>	Date <b>3/14/96</b>		Total Per Diem Earned:	<b>467.50</b>		
			Plus Total Itemized Exp's:	<b>354.24</b>		
(11) Signature of Department or Agency Head <i>[Signature]</i>	Date <b>5/6/96</b>		Total Expenditures:	<b>821.74</b>		
			Less Total Advances Rec'd:	<b>0</b>		
(12) Signature of Approving Officer <i>[Signature]</i>	Date <b>5/6/96</b>		Net To/(From) Traveler:	<b>821.74</b>		
A/R Trsf Vchr No.	Check No.	Check Date				
Rec'd DOF - Fin. & Acctg.	Orgn	Acct	Cost Cntr	Enc No.	PIC	Amount
Returned to Dept.						
DOF - Fin. & Acctg.	Complied by:				Date:	



COMMONWEALTH OF THE NORTHERN MARIANAS  
OFFICE OF THE GOVERNOR  
SAIPAN, MARIANA ISLANDS 96950

1. T.A. NO. 701013  
2. 2/28/96  
DATE

ENTERED MAR 13 1996

3. POST CONVENTION OFFICE  
(OFFICE)

4. NAME / S.S. No. Justo Quitugua, 586-64-4781 5. OFFICIAL STATION Rota  
6. TITLE Member, Post Convention Committee 7. ACCOUNTING OFFICE Saipan  
You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulation.

PLACES OF TRAVEL

8. FROM. Rota  
9. TO. Saipan/Return

*Handwritten notes:*  
~~Di~~  
~~615~~

10. PURPOSE AND REMARKS:  
**To attend Post Convention Business in Saipan**

11. PER DIEM ALLOWANCE:  
**Established Government Rate**

12. PERIOD OF TRAVEL: Beginning on or about ~~3/4/96~~ 3/05/96 Ending on or about ~~3/10/96~~ 3/10

MODE OF TRAVEL

13.  Common carrier 14.  Extra fare 15.  Government-owned conveyance  
16.  Privately owned at a mileage rate of \_\_\_\_\_ cents, subject to:  
(a)  Administratively determined to be to the advantage of the Government  
(b)  A showing of advantage to the Government  
(c)  Not to exceed cost by common carrier, including consideration of Per Diem allowance

GTR# 59574 MISCELLANEOUS

17.  Transportation immediate family 19.  Shipment household goods and personal effects  
18.  Other (Specify): Car Rental: *Herman T. Guerrero*  
Herman T. Guerrero Chairman, Post Convention

ESTIMATED COST  
20. Transportation GETAWAY TRVL *3/11/96* \$ 92.00  
21. Per Diem 425.00  
22. Other 275.00  
26. HERMAN T. GUERRERO *Herman T. Guerrero*  
(REQUESTOR'S SIGNATURE)

27. CHAIRMAN, POST CONVENTION COMMITTEE  
(TITLE)  
28. HERMAN T. GUERRERO *Herman Guerrero*  
(Authorizing officer's signature)

23. TOTAL 1000 3/12/96 \$ 792.00  
24. Charged To: 1594-6225 *3-11-96*  
FRANCIS C. TILLAMON 3/13/96  
25. FRANCIS C. TILLAMON DIRECTOR FINANCE & ACCOUNTING  
29. CHAIRMAN, POST CONVENTION COMMITTEE  
(Title)