

**MEMORANDUM**

TO : All Department and Activity Heads

FROM : Governor

SUBJECT : Third Constitutional Convention

DATE: MAR 17 1995

The Pre-Convention Committee of the Third Constitutional Convention will be convening soon. As part of its duties, the Pre-Convention Committee must ensure that accommodations, facilities, equipment, and staff support for the Convention are available.

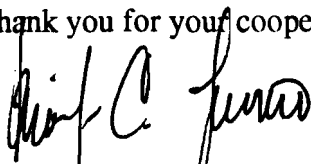
Section 17 of the Third Constitutional Convention Enabling Act (P.L. 9-18) requires that the Governor and the presiding officers of the Legislature shall cooperate and make available, to the greatest extent practicable, the resources of the executive and legislative branches to support the Convention. The law says that this support should extend to accommodations, facilities, equipment, and staff support.

I am requesting that you provide a list of what facilities, equipment, and staff you can make available to support the Convention. This list could include (for example) secretarial and stenographic personnel, researchers, attorneys, computer equipment, telefax and photocopy machines, and meeting spaces for convention hearings and committee meetings. If some personnel or facilities are only available on a temporary or part-time basis, please indicate this on the list.

I have appointed my Special Assistant for Administration, Mr Joaquin I. Pangelinan, as Coordinator for Convention Services. He will be assembling the complete list of available assistance, and working with the Pre-Convention Committee and the Constitutional Committee. Please give your support information to him.

By copy of this memorandum, I am also asking for similar assistance from other entities.

I thank you for your cooperation in this matter.



FROILAN C. TENORIO

CC: President of the Senate  
 Speaker, House of Representatives  
 Director, Legislative Bureau  
 All Mayors  
 Chief Justice, Supreme Court  
 Chief Judge, Superior Court  
 Executive Director, Commonwealth Development Authority  
 Executive Director, Commonwealth Ports Authority  
 Executive Director, Commonwealth Utilities Corporation  
 Managing Director, Marianas Visitors Bureau  
 Administrator, NMI Retirement Fund  
 President, Northern Marianas College  
 Commissioner, Public School System